

इसे वेबसाइट www.govtpressmp.nic.in
से भी डाउन लोड किया जा सकता है.



मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 11]

भोपाल, शुक्रवार, दिनांक 13 मार्च 2020—फाल्गुन 23, शक 1941

भाग ४

विषय—सूची

| | | | |
|-----|------------------------|------------------------------|-----------------------------------|
| (क) | (1) मध्यप्रदेश विधेयक, | (2) प्रवर समिति के प्रतिवेदन | (3) संसद् में पुरःस्थापित विधेयक. |
| (ख) | (1) अध्यादेश | (2) मध्यप्रदेश अधिनियम, | (3) संसद् के अधिनियम. |
| (ग) | (1) प्रारूप नियम, | (2) अन्तिम नियम. | |

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 11 मार्च 2020

क्र.—आर—221—सीसी—2018—अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29(1) के अनुक्रम में मानसरोवर ग्लोबल निजी विश्वविद्यालय, सीहोर के पश्चातवर्ती अध्यादेश क्र. 80 से 105 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त पश्चातवर्ती अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चातवर्ती अध्यादेश क्र. 80 से 105

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

Ordinance No. 80**Ordinance for The Award of 4 years Degree in. Bachelor of Optometry [B.Optom]**

The ordinance will follow the norms laid down by the relevant regulatory council.

1. **ELIGIBILITY FOR ADMISSION** Passed 10+2 examinations from any recognized Board with Science subjects (Physics, Chemistry and Biology).
2. **DURATION OF THE COURSE** - This course shall be for a period of 4 and 1/2 years including half year internship. Examinations shall be conducted at the end of each year for the respective subjects.
3. **NUMEBR OF SEATS** – As per availed infrastructure at University the number of seats will be 100 subjects to approval of competent authority. The admission of candidates shall be as per the Board of Management (Merit or Entrance and Aptitude Test).
4. **COURSE OF STUDY AND SCHEME OF EXAMINATION** – As per M P Paramedical Council Guidelines.
5. **MEDIUM OF INSTRUCTIONS AND EXAMINATIONS:** The medium of instruction and examination shall be in English.
6. **INTERNSHIP:** The candidates after 4 years in optometry course will have to do six-month internship training. The candidate shall undergo hospital inpatient and outpatient care training continuously during six months. After the internship the examination shall be conducted as decided by Board of Studies for Practical Training.
7. **ATTENDACE** – As per University Norms
8. **PASSING MINIMUM** –
 - A candidate should secure a minimum of 50% in the practical and theory separately to pass the examination. A candidate failing in any one subject will have to reappear for that particular subject only in the supplementary examinations.
 - A candidate should secure 50% marks in the internals also.
9. **CLASSIFICATION OF SUCCESSFUL CANDIDATE:**
 - a) All candidates securing not less than 75% of the aggregate marks in the 1st attempt shall be declared to have passed in **FIRST CLASS WITH DISTINCTION** provided they have passed the examination in every subject without failure at any time during the course of the study.
 - b) All candidates securing not less than 60% of the aggregate marks, in the 1st attempt, shall be declared to have passed in **FIRST CLASS** provided they have passed the examination in every subject.
 - c) Other successful candidates shall be declared to have passed the examination in **SECOND CLASS**.
10. **CONFERMENT OF THE DEGREE:** A candidate who has passed all the examinations as prescribed shall be eligible to receive the "Bachelor of Optometry" from the University.
11. **INSTITUTIONAL REQUIREMENT FOR THE CONDUCT OF THE COURSE:**

The course shall be conducted in a medical institution with full facilities in all major Class like OP, IP and Laboratories. OT and with all basic departments of a hospital like medicine, surgery, ophthalmology etc., there must be a coordinator for the course. He/she must be one of the full-time medical staff of the hospital.
12. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of any or all the Directors of the University. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 81**BACHELOR OF VETERINARY SCIENCE AND ANIMAL HUSBANDRY (B.V.Sc. & A. H.)**

1. A degree course of Bachelor of Veterinary Science and Animal Husbandry (B.V.Sc. & A. H.) shall comprise of a course of study consisting of curriculum and syllabus specified in Part IV the Veterinary Council of India Minimum Standards of Veterinary Education- (Bachelor of Veterinary Science and Animal Husbandry - Degree Course) Regulations, 2016. spread over five and half complete professional years including a compulsory internship of "one year" duration undertaken after successful completion of all credits as prescribed in the syllabus.

2. Criteria for admission

A candidate shall not be admitted to Bachelor of Veterinary Science and Animal Husbandry degree course unless,

- (a) he or she has completed the minimum age of 17 years and the maximum age of 25 years on or before the 31st December of that year of his or her admission to the 1st year of Bachelor of Veterinary Science and Animal Husbandry course; and there shall be relaxation of maximum age by five years for Scheduled Caste or Scheduled Tribe or Other Backward Class candidates.
- (b) he or she has passed the qualifying examination as defined under these regulations with the subjects of Physics, Chemistry, Biology or Biotechnology and English (as a core course) and obtained marks as specified under regulations (7) or an examination equivalent to intermediate science examination of an Indian University or Board recognised by the Association of Indian Universities taking Physics, Chemistry and Biology including a practical test in each of these subjects and English.

3. Duration:

The programme will be spread over five and half complete professional years including a compulsory internship of "one year" duration undertaken after successful completion of all credits as prescribed in the syllabus. In no case, a student shall be allowed to continue his or her Bachelor of Veterinary Science and Animal Husbandry studies beyond Nine academic years (excluding Internship) in a Veterinary College. Duration of professional will be as under: -

- (a) First professional year of Bachelor of Veterinary Science and Animal Husbandry classes shall commence latest by 1st September of every year.
- (b) The annual examination shall be conducted prior to summer vacation for the year as per the University calendar.
- (c) Each professional year shall cover at least two hundred forty days of instruction excluding time spent for annual examinations.

4. Admission

The selection of students for admission to Bachelor of Veterinary Science and Animal Husbandry Degree Course shall be on the basis of merit through a competitive entrance examination conducted by the University or State Government or Veterinary Council of India to achieve a uniform evaluation. Reservation policy shall be as per Government of India and Madhya Pradesh State reservation policy.

5. Migration of Student from Another University

- (a) Student studying in a recognised veterinary college which is included in the First Schedule of the VCI Act may, if permitted to migrate by the previous University, may be admitted and credits earned transferred.
- (b) The migration when allowed by the university concerned after passing 1st year of Bachelor of Veterinary Science and Animal Husbandry degree course within one month of the start of academic session of 2nd year of this University may be granted admission in the 2nd year.

6. Attendance:

- (a) The attendance of student shall be reckoned from the date of his/her registration in the class.
- (b) The required condition of attendance shall not be deemed to have been satisfied in respect of the subject, unless the student has ordinarily attended all the scheduled theory and practical classes, provided, the minimum requirement of attendance shall not be less than 75% of scheduled theory and practical separately with relaxation of twenty working days for NCC or NSS, Co-curricular activities and medical ground and for the course of 0+1 credit, the relaxation shall be of only seven days.
- (c) A candidate having attendance below 75% in a subject shall not be eligible to appear in the annual examination of that subject.
- (d) Head of the Department shall display statement of attendance of students on the notice board of the faculty regularly. Notice displayed on the notice board shall be deemed to be an official notification for all concerned. No separate notification to individuals shall be issued.
- (e) If student is found to be continuously absent from the classes without proper application and sanction for a period of 30 days or his/her attendance is less than 30% then appropriate action shall be taken against him which may include striking off his name from the rolls. Such a student whose name has been struck off may, however, apply for readmission within 10 days from the date of issue of the notice of striking off his name. The request may be considered by the Dean for readmission. Such a student shall not be readmitted after the prescribed period. The readmission shall be affected on payment of prescribed readmission fees.
- (f) A student, who fails to achieve the prescribed minimum attendance as per the provisions of article (b) above, shall not be allowed to appear at the Semester/Annual Examinations and, shall be deemed to have been detained.
- (g) Notwithstanding any of the above provisions, under very special circumstances, the Vice Chancellor, in consultation with Deans of the Faculty, may condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

7. Curriculum

As per the norms of VCI

8. Syllabus. –

As per the norms of VCI

9. Internship. – Every student of Bachelor of Veterinary Science and Animal Husbandry degree course shall be required after passing the fourth professional examination to undergo compulsory rotating internship to the satisfaction of the University for a minimum period of twelve calendar months so as to be eligible for the award of the degree of Bachelor of Veterinary Science and Animal Husbandry and register with the relevant council.

Detailed Guidelines given in section 12 of Part IV of the Veterinary Council of India Minimum Standards of Veterinary Education- (Bachelor of Veterinary Science and Animal Husbandry - Degree Course) Regulations, 2016, will be strictly adhered to.

10. Examination and Evaluation

As per section 13 of Part IV of the Veterinary Council of India.

11. Promotion

- (a) Promotion of a student in a professional year shall be decided only on the basis of aggregate marks of internal assessment and annual examinations.
- (b) A student shall be promoted to next higher professional class only if he or she has passed in all the subjects of his or her class by obtaining at least 50% marks in theory (internal and external combined) and practical separately.
- (c) A student should secure CGPA of 5.00 or above at the end of degree programme to be eligible to get Bachelor of Veterinary Science and Animal Husbandry degree.

12. Award of Grades. Grades shall be awarded to students in all examination in seven steps on a 10-point scale as recommended in Guidelines on Choice Based Credit System.

ORDINANCE NO. 82**ORDINANCE FOR THE AWARD OF 4 YEARS BACHELORS DEGREE IN
AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY****1. Nomenclature:**

Approved nomenclature of the course shall be – BACHELOR IN AUDIOLOGY AND SPEECH – LANGUAGE PATHOLOGY – Abbreviated as BASLP.

2. Duration of the course:

The course shall be of 6+2 semesters: 6 semesters of coursework and 2 semesters of internship.

2.1 Each semester will be of a period of 16 teaching weeks, excluding examination duration.

2.2 As far as possible the First, Third & Fifth semesters of the BASLP course will commence, latest by, the last week of July each year. These semesters will end by the 4th week of December each year tentatively.

2.3 At the end of these semesters there shall be examinations, followed by 3 weeks of vacation for students.

2.4 Similarly, the Second, Fourth & Sixth semesters will commence in the last week of January and end in the 1st week of June each year

OR

2.2, 2.3 & 2.4 will be as per the rules of respective universities.

3.0 Eligibility for admission

a) The candidate applying for admission to BASLP course should have passed 10+2 examination or equivalent / two years of Pre-University/Pre-Degree examination conducted by the Pre-University Board of Education of Government of respective State, and further,

b) The applicant/candidate should have studied:

Physics, Chemistry & Biology / Mathematics / Computer Science / Statistics /
Electronics / Psychology

c) At the time of entry/admission to the first semester BASLP course the candidate should be of age 17 years or above OR as per rules of the respective universities with regard to the entry age.

i) Lateral entry to 2nd year of BASLP is permitted for candidates who meet the following criteria:

ii) Successfully passed Diploma in Hearing-Language-Speech (DHLS) revised course from any RCI recognized training institute with Science background as specified under 3 (b)

iii) Two years of work experience in the field.

iv) A maximum of 3 seats can be admitted on merit basis as super numeracy to total intake permitted by RCI and respective affiliating University. For candidates who have successfully passed the pre-revised DHLS course recognized by RCI with 2 years of work experience, 3-month short course approved by RCI and entrance test will be the requirement.

4.0 Coursework: As per RCI Guidelines.

5.0 Attendance:

Each candidate should put in at least 75% of attendance in Theory and Clinical Practicum respectively in each semester. Failure to put in/meet the required attendance by any student render him/her disqualified to appear in the University Semester exam. The candidate failing to put up the required attendance will have to repeat the course as per the university guidelines.

6.0 Criteria for passing:

Minimum marks required to pass in each Theory paper, in Internal Assessment & Clinical Practicum, separately, will be 40% and 50% in aggregate of all theory papers and practical clinical marks OR as per rules and guidelines of respective universities.

6.1 Carry over passing:

Each paper should be successfully completed within 3 successive attempts including the first one or as per the rules of the affiliating university.

Provision of grace marks and declaration of results to be carried out based on rules and norms followed at respective universities.

7.0 Internship:

Internship of one academic year duration (10 months) will start after the candidate completes the required courses and appears for sixth semester. Other requirements for internship are as per RCI guidelines.

1. Structure and duration of the postings:

i) The place of postings of the students for internship will be decided by the respective institute conducting the course.

- ii) Students should spend minimum of 50% period of internship at parent institute and 50% period outside the parent institute like hospital set ups, educational set ups, special clinical facilities like ASD, cochlear implants, AVT, mother's training program, centers for CP, centers for LD. Exposure should be for those areas where limited exposure was provided in the parent institute
- iii) During internship students should get additional training in the areas of neurological related problems, prevention and early intervention programmes, community-based rehabilitation, occupational health programmes, structural abnormalities related to speech & hearing.

2. **Mode of supervision during internship:** Supervision should generally be provided by a Speech Language Pathologist or Audiologist. Where this is not feasible, supervision can be done by a specialist from the allied areas in Medical Sciences like Otolaryngology, Neurology, Mental Health, Pediatrics, etc. Supervised clinical hours spent during internship can be included in the clinical competence certificates issued to students.

Maintenance of records by students: Every student should maintain records of the number of hours of clinical work in different areas and institutions. This should be certified by the head of the institution or his/her nominee where the student is undergoing internship.

3. **Leave permitted:** As per norms of the parent Institute.
4. **Extension of internship:** Internship shall be extended by the number of days the student remains absent unauthorizedly.
5. **Stipend:** As per the norms of the parent Institute.
6. **Grading and evaluation of student:** Grading and evaluation should be done by the institute where the candidate is doing internship. The student is required to repeat those postings in which his/her performance is below 40%.
7. **Certification:** The parent institute will award a certificate after successful completion of the internship.
8. **The University shall award the degree certificate only after the successful completion of the internship.**
9. **The candidate failing in final semester/year exam will be exempted from the duration of Internship period which he/she has already completed till the date of declaration of results.**

8.0 Award of Degree:

The respective university will award the degree and issue the certificate after a candidate successfully passes the required University examinations and the compulsory Internship. No candidate will be awarded the degree before completion of Internship.

ORDINANCE NO.83
**ORDINANCE FOR THE AWARD OF FOUR YEARS DEGREE IN BACHELOR OF
HOTEL MANAGEMENT**

1. Admission and Eligibility

(a) The duration of the Bachelor of Hotel Management (BHM) shall be four academic years out of which 3rd & 8th semester will be on the job training. Each year shall be divided into two semesters. Thus, the BHM programme shall comprise of 8 semesters spread over 4 years. On the completion of all the 8 semesters, the students will be awarded the Bachelor's Degree in Hotel Management (BHM). A candidate can complete all the eight semesters within a maximum period of 6 years from the date of admission to the first semester of the programme.

(b) Admission to the first semester of the programme shall be open to candidates who have passed Senior Secondary Examination i.e. 10+2 with at least 40% marks (pass marks in case of SC/ST candidates) in aggregate from a recognised board in class 12th or any other examination recognized by Mansarovar Global University, Sehore (M.P.) as equivalent thereto.

(c) The provision of lateral entry to 2nd year shall be applicable only if the candidate has completed one-year diploma programme in Hotel Management or related field (F&B Service/Housekeeping/Food Production/Front office) after 10+2; and seventy percent syllabus should match with First year of BHM programme being offered by Mansarovar Global University. Ten percent of the total intake shall be available for lateral entry, i.e. if the intake is of 60 then the lateral entries to 2nd year shall be 6 in addition to 60 admitted in first year.

2. Examination

(a) Every candidate shall be examined in the subject(s) as laid down in the Scheme of Examinations/Syllabus prescribed by the Academic Council from time to time.

(b) **The medium of instruction and examinations shall be English ONLY.**

(c) The examinations for the odd semesters shall ordinarily be held in the month fixed by the Vice Chancellor.

(d) All supplementary examinations will be held for re-appear/failed candidates along with regular semester examinations.

(e) The Director/Dean of the Faculty shall forward, a list of the eligible students who have satisfied the requirements of rules for appearing in the examinations to the Controller of Examinations, as per the schedule of examination of the University.

(h) As soon as possible, after the termination of the examinations, the Controller of Examinations shall publish the results of candidates who have appeared in the semester examinations.

(i) The list of successful candidates after the eight semester examinations shall be arranged in three divisions on the basis of aggregate marks obtained in the first to eight semester examinations (for the award of BHM Degree) taken together and the division obtained by the candidate will be stated in his degree as under:

- | | | |
|---|---|--------------------------|
| (i) Those who obtain 40% marks but less than 50% marks | - | 3 rd Division |
| (ii) Those who obtain 50% marks but less than 60% marks | - | 2 nd Division |
| (iii) Those who obtain 60% and more marks | - | 1 st Division |
| (iv) Those who pass all semesters examination (1 st to 8 th semester) at the first attempt obtaining 75% or more marks in the aggregate shall be declared to have passed with - Distinction | | |

(iv) The candidate may be promoted to the next semester unless if 50% of papers of the previous semester is passed and detained from examination on any genuine grounds.

3. Evaluation

(a) The Director/Dean of the Faculty shall forward the Internal Assessment marks of the students, as per the scheme of examinations, wherever specified, to the Controller of Examinations as per the following criteria:

- | | | |
|--|---|----------|
| (i) Seminar presentation and class participation | - | 10 marks |
| (ii) Case analysis and presentation | - | 05 marks |
| (iii) Surprise test(s) | - | 05 marks |
| (iv) Attendance | - | 05 marks |

(b) The Director/Dean of the Faculty will preserve the records on the basis of which the, Internal Assessment awards etc. have been prepared up to six months from the date of declaration of the semester examinations results. This record, including the attendance, will be disposed of after six months, however, the soft copy of the same be preserved.

(c) The internal assessment/training report/project awards of a candidate who fails in any semester/paper(s) shall be carried forward to the next examinations.

(d) Candidate(s) who has not obtained pass marks in the Internal Assessment in any paper(s) etc. will be provided an opportunity to appear before the Committee of Examiners, to be constituted by the Director/Dean of the Faculty, to re-assess performance of the candidate, corresponding to schedule given for supplementary examinations in Clause 2(f) and the Internal Assessment/Practical/Viva-Voce given by the Committee shall be final.

(e) A candidate who fails to obtain pass marks in training report shall be accorded opportunity to undergo training again and the same shall be assessed by an External Examiner.

(f) A candidate who fails to obtain pass marks in viva-voce shall have to re-appear before the board of examiners as laid down in Clause 3(j), as per schedule specified for supplementary examinations in Clause 2(f).

(g) Every student of BHM shall be required to undergo a practical training in an industrial organization approved by the Faculty for 15 to 18 weeks in 3rd semester and 15 to 18 weeks in 8th semester as prescribed in the syllabus. The candidates shall be required to undergo training in the various areas of the organization concerned. The organization may assign a specific project to the candidate, which will be completed by him/her during the period of training. The work done by the candidate during the training period shall be submitted in the typed form two copies of a training report. The last date for the receipt of training report in the office of the Controller of Examinations shall be one month after the date of completion of training.

(h) The evaluation of the Training Report shall be done by the external examine(s).

(i) The comprehensive viva-voce shall be conducted by a Board of Examiners to be appointed by the Vice Chancellor on the recommendation of the Chairman, Board of Studies of the University, consisting of the following members:

- (i) One Internal Faculty, nominated by the Director/Dean of the Faculty.
- (ii) One External Examiner from the academic field; and
- (iii) One executive from reputed organizations.

(Two members shall form the quorum)

(j) The marks obtained by the candidate in the viva-voce shall be taken into account when he appears in any future examiner under re-appear clause.

(k) The practical exam(s) of the courses (wherever specified) shall be conducted by the following Board of Examiners, consisting of two members:

- (i) One internal faculty member (to be appointed by the Director of the concerned faculty); and
- (ii) One external examiner (to be appointed by the Vice Chancellor on the recommendations of the Board of Studies.

(l) The minimum percentage of marks to pass the examination in each semester shall be:

- (i) 40% in each written papers and internal assessment/computer practical/workshop;
- (ii) 40% in Training Report and Viva-Voce/Comprehensive Viva-Voce, separately;
- (iii) 40% in the total of each semester examination.

4. Other provisions

(a) There will be no improvement facilities available to BHM students. However, grace marks will be allowed as per University Rules.

(b) Any dispute arising on account of implementation of this ordinance shall be referred to a committee of three members to be appointed by the Vice Chancellor and its decision shall be final and binding on all. The procedure and rules for this programme, implementation shall be a binding on the faculty, which will be framed and approved by the University from time to time.

(c) Nothing in this ordinance shall deem to debar the University from amending the ordinance and the same shall be applicable to all the students whether old or new.

(d) Any other provision not contained in the above shall be governed by the rules and regulations framed by the University from time to time particularly in reference to common ordinance of the University.

It is assumed that there will be approximately 612 teaching hours in one semester of BHM program. Out of these, Theory teaching (Modules) will be of 368 hours and Practical will be of 244 hours. The teaching will be carried out on various modules for Hotel Management.

Besides these students will be exposed to a range of activities aimed at opening their minds to the elements of Hospitality and catering industry.

| Heads | Semester wise | Total hour/ semester |
|----------------------|---|----------------------|
| Industrial Exposure | Visits to Hotels and F & B outlets | 112 Hrs |
| Peripheral Learning | Visits to Chef Summits, Hospitality Fairs, Test kitchens, Breweries, Food Industries etc. | |
| Interactive Learning | Participation in Conferences, Seminars, Workshops | |

Total hours allotted for the above is 112 hrs

The BHM program andragogy endeavors toward systematic learning which occurs as a result of education, instruction, exposure and planned experience.

ORDINANCE NO. 84
ORDINANCE FOR THE AWARD OF 4 YEARS BACHELORS
DEGREE IN PROSTHETICS AND ORTHOTICS

COURSE: Bachelor in Prosthetics and Orthotics (BPO) will conducted as per the guidelines of RCI.

DURATION OF THE PROGRAMME

The duration of the programme is of four and half academic years (inclusive of 6 months of internship), which can be completed in a maximum of 6 years from the date of admission to the programme.

ELIGIBILITY FOR ADMISSION

A. Candidate who has passed 10+2 in science or equivalent with physics, chemistry biology/ mathematics, and English with minimum aggregate 50% marks in PCBE/PCME will be eligible for admission to this course. Relaxation and reservation for SC/ST/OBC/PwD and other categories shall be as per the rules/instructions of the Central Govt /State Govt whichever is applicable.

B. Lateral Entry for Diploma in Prosthetics and Orthotics (D.P.O.) holders

- 1 Candidates who have passed D.P.O. from a RCI recognized institute shall be eligible for admission directly in 3rd year i.e., 5th Semester of B.P.O. Programme.
- 2 Admissions will be on the availability of the seats within sanctioned seats by the Council.
- 3 In-service candidates may be permitted to undergo internship at their parent organization.

Admission process will be as per University norms. All reservations in admission will apply as per Govt. rules for aided and Govt. institutions.

PROGRAMME PATTERN: The programme has been developed on Annual basis and the structure of programme will be as per RCI guidelines.

ADEQUACY OF THE SYLLABUS: The syllabus prescribed for the B.P.O. is on the basis of minimum requirements and therefore, Mansarovar Global University, implementing the B.P.O. programme can exercise flexibility in opting the number of papers without compromising on the adequacy and validity of the contents prescribed by the RCI.

WORKING DAYS & ATTENDANCE: The programme will be conducted for

at least 200 working days each year exclusive of the period of examination and admission. The institution shall work for a minimum of thirty-six hours in a week (five or six days), during which physical presence in the institution of all the teachers and student clinician is necessary to ensure their availability for advice, guidance, dialogue and consultation as and when needed.

No student will be allowed to appear in the examination unless she/he has attended at least 75% of total number of classes in theory and 80 % in practical.

100% attendance in internship is compulsory.

EXAMINATIONS

As per the respective University norms. Minimum passing marks for every subject will be 50% both in theory and practical. Each candidate will be given maximum n+ 2 attempts to clear the examination whether annual or semester.

NATURE OF EVALUATION

Internal assessment for theory Courses will not exceed 20% and 25% in the practicum wherever applicable or as per respective University norms. Internal Assessment should be calculated by conducting minimum two class tests, two assignments, examination/practical examination and any other activities implemented by the parent organizations/university. Marks of Internal Assessment should be informed to the Students prior to commencement of university examinations.

TRANSITORY REGULATIONS

Whenever a course or scheme of instruction is changed in a particular year, two more examinations immediately following thereafter shall be conducted according to the old syllabus / regulations. Candidates not appearing at the examinations or failing in them shall take the examinations subsequently according to the changed syllabus / regulations/as per University norms.

CERTIFICATION AS A REGISTERED PROFESSIONAL

It is mandatory as per Section 13 of RCI Act for every Prosthetist and Orthotist to obtain a "Registered Professional Certificate" from the Rehabilitation Council of India to work in the field of Prosthetics and Orthotics in India. As continuous professional growth is necessary for the renewal of the certificate, the faculty as well as Prosthetist and Orthotist should undergo in-service programme periodically to update their professional knowledge. Amendments, if any, to the regulations of the course will be made periodically by the Rehabilitation Council of India. Any deviation from the above regulations should have the prior approval of the Rehabilitation Council of India.

The successful students will be registered as Prosthetist and Orthotist (Professional). The training institution/organization should take appropriate action to ensure that all passed out students are registered with the Council.

INTERNSHIP

1. Internship is compulsory.
2. Duration: 6 months
3. Eligibility: Internship will start immediately after the declaration of result of final year/ semester & candidate is declared pass in all four years / eight semesters
4. Structure and duration of the postings:
 - i) The place of postings of the students for internship will be decided by the respective institute conducting the course.
 - ii) Students should spend minimum of 50% period of internship at parent institute and upto 50% period outside the parent institute like hospital set ups, educational set ups, special clinical facilities. Exposure should be for those areas where limited exposure was provided in the parent institute.
5. Mode of supervision during internship: Supervision should be provided by a Qualified Prosthetics and Orthotics Professional.
6. Maintenance of records by students: Every student should maintain records of the number of hours of clinical work in different areas and institutions. This should be certified by the head of the department/organization/ institution or his/her nominee where the student is undergoing internship.
7. Extension of internship: Internship shall be extended by the number of days the student remains absent.
8. Stipend: As per the norms of the parent Institute.
9. Grading and evaluation of student: Grading and evaluation should be done by the institute where the candidate is doing internship. The student will be required to repeat those postings in which his/her performance is found unsatisfactory.
10. Certification: The parent institute/affiliating University will award a certificate after successful completion of the internship.
11. The University shall award the degree certificate only after the successful completion of the internship.

AWARD OF DEGREE

After successful completion of all examinations and internship candidate will be awarded with the degree of Bachelor in Prosthetics and Orthotics (B.P.O.). The said degree will be classified in accordance with the affiliating University norms.

ORDINANCE NO. 85**ORDINANCE FOR THE AWARD OF THREE YEARS GRADUATE
DEGREE IN HOSPITALITY & HOTEL ADMINISTRATION B.Sc.
(H&HA)****BACHELOR OF SCIENCE (HOSPITALITY & HOTEL ADMINISTRATION)**

Programme stands for B.Sc. (H&HA). The Guidelines of National Council of Hotel Management and Catering Technology (NCHMCT) shall be followed regarding any academic requirement.

1. Duration:

The duration of the B.Sc. (H&HA) programme designed in various functional areas of Hospitality Management for the benefit of service personnel desirous to enhance their professional knowledge and excellence shall be three academic years. Each year shall be divided into two semesters. Each semester shall be of 90 working days. However, all candidates will be required to complete the programme within the maximum period of five years.

2. Admission:

Eligibility: The minimum qualification for Admission to the first semester of the course shall be open to candidates who have passed Senior Secondary Examination i.e. 10+2 With a recognized Board of School Education OR an equivalent examination.

Procedure: Admission shall be done on the basis of entrance test conducted by Mansarovar Global University or directly based upon merit.

3. Fees:

The Programme fee shall be paid by the candidate as prescribed by the University from time to time.

4. Teaching Methodology:

The Methodology shall include class room teaching, assignment, practical work, seminar, workshop, presentations, group discussions, quiz, filed work, and project work etc.

5. Credit Weightage:

Each course has a certain number of credits which reflect its weightage. Credits of a course are evaluated as under: -

5.1 Lecture: One credit per lecture per week per semester will generally be adopted.

5.2 Tutorial: Half credit per tutorial hour per week per semester will be adopted.

- 5.3 **Practical:** Half Credit per hour per week per semester will be assigned half credit.
- 5.4 **Seminar/Colloquium/Group Discussion:** Half credit each.
- 5.5 **Minor Project:** Half credit per period per week per semester.
- 5.6 **Summer Training:** Four credits are fixed for Summer Training.
- 5.7 **Project Report:** Two credits are fixed for Major Project.

6. Examination:

- 6.1 The examination in each semester will be held according to the syllabi approved by the Faculty of Management Studies. The Board of examiners for each course shall be recommended by the Faculty of Management Studies.
- 6.2 The examination shall consist of theory papers and practical examination. Theory papers are to be set by the external/internal paper setters.
- 6.3 For practical examination, viva-voce etc. shall be conducted jointly by the external and internal examiners.
- 6.4 The end term examination (External Examination) for the odd semesters shall ordinarily be held in the month of December/January and for the even semesters in the month of May/June, on such dates as may be fixed by the University.
- 6.5 Supplementary examinations will be held for re-appear/failed candidates

as

under:

| Semester | When held |
|---------------------|--|
| (a) First Semester | Along with the 3rd Semester |
| (b) Second Semester | Along with the 4th Semester |
| (c) Third Semester | Along with the 5 th Semester |
| (d) Fourth Semester | Along with the 6 th Semester |
| (e) Fifth Semester | Along with the 6 th Semester |
| (f) Sixth Semester | Along with the next immediate regular Semester examination |

Note: If a candidate fails to clear/pass the re-appear paper(s) in the first chance, as per the above schedule, he/she will be required to re-appear in such paper(s) in the relevant semester examinations as the case may be.

- 6.6 The schedule for conducting internal examination will be finalized by the faculty(s) concerned in consultation with the Chairperson of the Department.
- 6.7 The medium of instruction and the examination shall be English.
- 6.8 The practical examination(s) of the courses (relating to IT/Computers, or wherever specified) shall be conducted by the following Board of Examiners, consisting of two members to be appointed by the Vice- Chancellor: -

- 6.8.1. Internal Faculty Member of the Institute appointed by the Chairperson of the concerned Institute and
6.8.2. One External Examiner.

7. Evaluation & Grading:

- a. The assessment will be 50 marks internal and 50 marks external.
b. The students will have to qualify internal and the external examinations separately.
c. The weightage for internal evaluation is as follows: -

| Component | Weightage |
|--|------------------|
| Three mid-term class tests (2 best to be reckoned) | = 50% |
| Assignments | = 10% |
| Attendance | = 5% |
| Quiz's/On the Spot test | = 10% |
| Seminar/Presentations/Group Discussions | = 10% |
| Case Studies/Minor Projects/Industry Interface | = 15% |

- d. **Summer Training:** Every student of B.Sc. (H&HA) shall be required to undergo a practical training in a corporate organization approved by the Institute for twenty weeks, after the end of the third semester examinations. The candidates shall be required to undergo training in the various areas of the organization concerned. The organization may assign a specific project to the candidate, which will be completed by him/her during the period of training. The work done by the candidate during the training period shall be submitted in the typed form three copies of a training report as per the guidelines provided by the Faculty of Management Studies. The last date for the receipt of training report in the office of the Controller of Examinations shall be one month after the date of completion of training.
- e. The evaluation of the Training Report shall be done as follows:
- i. Evaluation for 50 per cent by the internal examiner, and
- ii. For the remaining 50% a work-shop will be conducted by a Board of 3 examiners (out of which one will be external examiner from industry and two internal examiners) to be constituted by the chairperson, wherein each student shall be required to make presentation.

Two members shall constitute the quorum.

f. Project Work:

Every student of B.Sc. (H&HA) shall prepare a Project – Report on any topic related to hospitality in the fifth semester. The candidate shall be required to submit three copies of his Project Report duly signed by the supervisor at least one week before the commencement of 6th semester examinations.

The written part of the Project Report shall account for 50% of marks and the viva-voce/presentation to be conducted by a duly constituted examiners board for the remaining 50% of marks.

The viva-voce/presentation of the Project Report shall be conducted by the following

board of examiners: -

- a) The Chairperson, or Coordinator
- b) One External Academician belonging to the discipline of Hospitality & Hotel Administration
- c) One Internal faculty member

The Project Report shall be evaluated jointly by the external and the internal examiners. If the difference in the awards is up to 30% of the maximum marks, the average of the two shall be taken as final award. If the difference between the external and internal examiners is more than 30% of the maximum marks, the appointment of the third examiner shall be made by the Vice- Chancellor. The final award shall be the average of the three examiners.

The marks obtained by the candidate for the project report/internal assessment / practical/workshop/training report shall be taken into account when she appears in any future examination under reappear clause.

In case, the candidate failed in the internal examination, the internal examiner may conduct the re-examination as and when feel suitable with prior approval of the head of the department.

g. Grading: As per University rule or NCHMCT Guidelines.

8. Promotion:

8.1 A Student will be eligible for promotion to second, third fourth, fifth and sixth semester(s) who: -

has been on the rolls of the Institute during the semester preceding the respective semester examination; and

has attended not less than 75% of lectures in the respective semester; and

has passed at least 50% of the papers in the preceding year examination.

8.2 A candidate shall have to pass all the six semester examinations within maximum period of six years of her admission to the first semester of three years B.Sc. (H&HA) programme failing which she will be deemed to be unfit for the programme.

9. Attendance:

No candidate shall be considered to have pursued a regular course of the study unless she has attended not less than 75% of the lectures in each paper/seminar case discussion, field trips, tutorials etc. This requirement shall be fulfilled separately for each course of study. A deficiency upto 10% may be condoned by the HOD of the department.

If a student is absent from the Department for more than four weeks without intimating to the HOD or Dean of the department his/her name will be removed from the department rolls.

In case the student name is struck off due to nonpayment of fee and is readmitted later, her attendance shall not be counted for that period.

10. General Guidelines:

Where this document is silent about any rule, the University Ordinance from time to time will be applicable.

Eligibility Criteria, Fee Structure, Academic Calendar, Examination Schedule, Sports Calendar and Cultural Calendar for the academic year shall be given in the University Prospectus.

Admission, teaching schedule, preparatory holidays, examination, winter, summer vacation, shall be followed as specified in academic calendar of University.

A student is deemed to have completed the requirements for the degree and is eligible for the award of degree if the student has satisfied all the academic requirements as per the regulations; and has paid all fees dues; and There is no case of indiscipline pending against him/her.

The gap of one/two semesters missed by the student(s), as the case may be, will count towards the total duration of the programme permissible under the regulations.

All academic problems of the students other than those affecting the University rules and regulations framed from time to time may be looked into by the Vice-Chancellor of Mansarovar Global University.

The calendar for the academic year will be framed and declared at the beginning of the session by the university.

ORDINANCE NO. 86**FOR THE AWARD OF THREE YEARS DEGREE IN BACHELOR OF SOCIAL WORK (B.S.W.)****Title:**

The title of the course shall be **Bachelor of Social Work (B.S.W.)**

Objective:

The main aim of the Bachelor of Social Work (B.S.W.) program is to prepare graduates for generalist professional practice and to contribute to the achievement of the Mansarovar Global University's mission and vision within the context of its core values.

Duration:

The total duration of the course shall be of 3 years, spread over in 6 semesters.
Maximum duration to complete the course is 5 years.

Eligibility:

Student should be 12th passed in any stream with 45% for unreserved category and 40% for reserved category (SC/ST/OBC) shall be eligible for admission to the course.

Admission Policy:

As per the norms of Mansarovar Global University.

Course Content:

The curriculum will be divided in to two parts:

- Theory Papers
- Practical Field Work

Evaluation Pattern:

Each theory paper shall be of 100 marks divided into Internal Assessment of 30 marks and term end Assessment of 70 marks respectively.

Every student will be required to pass separately in theory papers, Practical papers and General Viva-Voce Examination. In order to successfully pass, every student will be required to obtain at least 40% marks in the aggregate of Theory Papers, Field Work and General Viva-Voce Examination.

Practical Course (Concurrent Field Work):

There shall be five concurrent field works throughout the Vth semester, one concurrent field work in each semester. Practical Concurrent Field Work will be done

simultaneously with class-room teaching of theory papers from the very beginning of the session up to the preparation leave before the commencement of the examination. Each student will be required to go for track and field work (excluding holidays). Practical Track and field work will be of 100 Marks in each semester, each having 30 marks for internal and 70 marks for external for each semester.

Project Report:

Each student shall be required to prepare and submit a Project Report (Field based) on the theme (to be decided in consultation with the Faculty) before the commencement of the Examination for the IV Semester.

Evaluation of Project Report:

Evaluation of project report will be done by the external examiner appointed by the controller of examination from the expert faculty members available at University database. If the student unable to clear the examination, he/she has to appear for examination of project report modified or changed project report.

ORDINANCE NO. 87

ORDINANCE FOR TWO-YEAR DIPLOMA IN AYURVEDIC PHARMACY (D. Pharma -AYU)

COURSE & FACULTY

1. This ordinance shall be applicable to Two years Diploma in Ayurvedic Pharmacy (D. Pharm -AYU) course.
2. This programme is offered by the faculty of Paramedical Sciences after the approval of concerned Board of Studies and the Academic Council of the University.
3. The course will be run as per the guidelines of regulatory authority i.e. M P Paramedical Council.

DURATION:

The duration of the (D. Pharm -AYU). course shall be for two academic years, with each academic year spread over a period of not less than 180 working days excluding the days spent in the examinations in addition to 500 hours practical training spread over a period of not less than 3 months.

INTAKE & FEES

The intake and fees for the course shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

The basic unit of intake in a 'course will be as per the approval granted from the respective authority i.e 60 seats. Multiples of this unit can also be set up.

ACADEMIC YEAR

There shall be an annual examination at the end of the academic year. If necessary, there shall be a supplementary examination for the students who are not able to pass (D. Pharm -AYU) Part-I or Part-II. as the case may be, as per the criteria specified by the examining authority.

The course of study for (D. Pharm -AYU) Part-I and (D. Pharm -AYU) Part-II shall include the subjects as decided by the Board of studies of University.

ELIGIBILITY FOR ADMISSION

Passing 12th with science background or equivalent examination from any recognized Board.

Further, eligibility for admission shall be governed by the rules / directions of the M P Paramedical Council, provided that there shall be reservation of seats for Scheduled Castes and Scheduled Tribes candidates in accordance with the instructions issued by the Central Govt. /State Govts. /Union Territory as the case may be, from time to time.

ADMISSION PROCEDURE

Admission under these courses will be made as follows:

- (a) The University will issue admission notifications in newspapers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him: will be cancelled.
- (e) The application form may be rejected due to any of the following reasons:
 - The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

SCHEME OF STUDY AND EXAMINATION:

- a. The course curriculum shall be approved by the concerned Board of Studies and the Academic council of the University.
- b. The examinations shall be of theory and practical (including viva – voce) nature, carrying maximum marks for each part of a subject.
- c. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.
- c. Programme for persons will consist of at least 1000 hours (class room theory of 600 hours and practical teaching of 400 hours) of student-teacher contact consisting of theory and laboratory practice with a minimum of two examinations from recognized Ayurvedic colleges or institutions. This will also include 200 hours of clinical dispensing and community work under supervision of qualified dispensers or pharmacists.

MEDIUM OF INSTRUCTIONS AND EXAMINATIONS

The medium of instruction and examination shall be in Hindi & English.

ELIGIBILITY FOR APPEARING AT THE EXAMINATION

Attendance Requirement: No student shall be allowed to appear in any examination unless he / she has attended 75% of the classes held in each theory and practical separately in each subject.

A student who has been admitted to (D. Pharm -AYU) first year and has attended a regular course of study shall be eligible to appear at (D. Pharm -AYU) first year examination.

A student who has been allowed to keep term to (D. Pharm -AYU) second year as per the provisions for conditions of passing and has attended a regular course of study shall be eligible to appear at (D. Pharm -AYU) second year examination.

SESSIONAL EXAMINATION (CONTINUOUS INTERNAL ASSESSMENT)

- a) A regular record of both theory and practical class work done and examinations held in an institution imparting training for diploma in Ayurvedic Pharmacy Part-I and diploma in Ayurvedic Pharmacy Part-II courses shall be maintained for each student in the institution and 20 marks for each theory and 20 marks for each practical subject shall be allotted as sessional marks or as decided by the Board of studies of the University.

b) There shall be two or more periodic sessional (internal assessment) examinations during each academic year. The highest aggregate of any two performances shall form the basis of calculating sessional marks a. The sessional marks in practical shall be allotted on the following basis: -

- i). Actual performance in the sessional/spacing examination=10 marks,
- ii). Day to day assessment in the practical class/spacing work= 10 marks.

MAIN AND SUPPLEMENTARY EXAMINATION

a). Main and supplementary examination for each subject (theory and practical are considered as separate subjects) of all the two years shall be of 80 marks each.

b). There shall be a main and a supplementary examination in a year as per the Teaching and Examination Scheme and Course Content for (D. Pharm -AYU) First year and (D. Pharm -AYU) second year. Main examination shall be held on such dates as may be fixed by the University. Supplementary examination shall be conducted after main examination on such dates as may be fixed by the University.

c). Main examination in each theory subject shall be of three hours duration.

d). Main examination in each practical subject shall be of the duration as prescribed for practical class and shall comprise of synopsis / spotting, exercise / experiment and viva-voce etc. The Dean/Head, Department of Ayurvedic Pharmacy shall send the awards to the concerned authority, immediately after completion of the examination.

ELIGIBILITY FOR PROMOTION TO DIPLOMA IN AYURVEDIC PHARMACY (PART-II)

All candidates who have appeared for all the subjects and passed the Diploma in Ayurvedic Pharmacy Part-I examination are eligible for promotion to the Diploma in Ayurvedic Pharmacy Part-II class. However, the students may be promoted to second year with full carryover of all subjects.

IMPROVEMENT OF SESSIONAL MARKS

The candidates who wish to improve sessional marks can do so by appearing in two additional sessional examinations during the next academic year. The average score of the two examinations shall be the basis for improved sessional marks in theory as well as in practical. Marks awarded to a candidate for day-to-day assessment in the practical class cannot be improved unless he attends a regular course of study again.

CERTIFICATE OF PASSING EXAMINATION FOR DIPLOMA IN AYURVEDIC PHARMACY (PART-II)

Certificate of having passed the Diploma in Ayurvedic Pharmacy Part-II shall be granted by the examining authority to a successful student.

PERIOD AND OTHER CONDITIONS FOR PRACTICAL TRAINING

After having appeared in Part-II examination for the Diploma in Ayurvedic Pharmacy held by an approved examining authority, a candidate shall be eligible to undergo practical training in one or more of the following institutions namely:

- i). Hospitals/Dispensaries run by Central Govt. /State Govts.
- ii). An ayurvedic pharmacy licensed for retail sale of drugs under the Drugs and Cosmetics Rules, 1945 having the services of registered pharmacists.
- iii). Hospitals and dispensaries other than those specified in sub-regulation (i) and (ii) above for the purpose of giving practical training shall have to be recognized by the Pharmacy Council of India on fulfilling the conditions specified in Appendix "D" to these regulations.

In the course of practical training, the trainee shall have exposure –

- i) Working knowledge of keeping of records required by various Legislative Acts concerning the profession of pharmacy; and
- ii) Practical experience in activities mentioned under the university curriculum.

The practical training shall be of not less than five hundred hours spread over a period of not less than three months provided that not less than two hundred and fifty hours are devoted to actual dispensing of prescriptions.

AWARD OF DIPLOMA, DIVISION AND RANK

a). Students passing in all the subjects of (D. Pharm -AYU) first year and second year will be declared as having passed (D. Pharm -AYU) course and shall be awarded certificate of Diploma in Ayurvedic Pharmacy on satisfactory completion of the practical training.

b). No division shall be awarded at the end of (D. Pharm -AYU) first- and second-year examinations. The division to a successful student shall be awarded on the basis of aggregate of marks obtained by him / her in (D. Pharm -AYU) first year and (D. Pharm -AYU) second year examinations regardless of the number of attempts, as shown below:

Percentage of marks Division
75% or above Honors
60% or above First division

50% or above Second division

40% or above Pass

c). Rank shall be conferred to those students who have passed the whole examination in first attempt without any grace).

MAXIMUM DURATION OF COMPLETION OF COURSE

A candidate has to complete the entire course of Diploma in Ayurvedic Pharmacy (D. Pharm -AYU) within a maximum period of four years from the session of first admission.

GENERAL

a). In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

b). In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

c). In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sehore.

ORDINANCE NO. 88**DIPLOMA IN COMPUTER APPLICATION (D.C.A)**

THE ORDINANCE SHALL BE APPLICABLE TO THE STUDENTS ADMITTED FOR DIPLOMA IN COMPUTER APPLICATION (DCA) COURSE

1. The duration of the course shall be one academic year, comprising of one year and a project work. The examination shall be held after conduction of classes for 180 days on suitable dates as fixed by the registrar of the university
2. Admission shall be taken two times a year i.e. in summer and winter session
3. The candidates who have passed the following examination of the university or an exam recognized by the university shall be eligible to take admission in the course: -

“Candidate should have passed 10+2 examination from any board recognized by M.P government or equivalent to 10+2 examination with minimum 45%marks and 40% for SC/ST/OBC candidates”

4. (a) A candidate shall be required to fulfill the following conditions for appearing in the examination: -
 - i. A good character certificate from the head of the institute.
 - ii. 75% attendance of the full course of lectures delivered in each theory and practical, seminars, case discussion trip to computer centers.
 - iii. After no dues certificate received by accounts department.

(b) A deficiency in the attendance for the prescribed course (lectures/practical/seminars/case discussion/visit to computer centers etc.) may be condoned as per provision of ordinance of the university for the purpose.

5. The medium of instructions and examination shall be English/Hindi

6. ATTENDENCE

As per the university guideline

7. Every candidate shall be examined according to the scheme of examination of the university. The examination will be conducted in yearly mode.

8. The practical examination (including oral) shall be conducted by the two examiners i.e. one external to be recommended by the examination committee and one internal to be nominated by the head of the department.

9. (a) The subject of the project work/dissertation shall be approved by the head of the department of computer science and applications.

(b) The candidate shall be required to carry out their project viva voice. Under the supervision of faculty member appointed by the head of the department of computer science & application

(c) The candidate shall be required to submit three copies of the project report/ dissertation with the following certificates from the supervisor; that the project work has been completed by the candidate himself/herself. In exceptional cases, the last date for submission of project report maybe extended up to two months by the vice-chancellor or recommendations of the supervisor and head of the department of computer sciences & application

(d) The project report/dissertation shall be evaluated by a board constituted by the Vice-Chancellor, which may consist of the following members:

(i) External examiner at professor level,

(ii) Head of the dept. of computer science & applications

(iii) The supervisor of the concerned project work.

(iv) If the project report/dissertation is disapproved by the internal examiner/ board of examiners, the candidate shall be required to submit his/her project report/dissertation within a period of three months

10. The standard of passing shall be as follows:

(i) 40% of the maximum marks in each written paper

(ii) 60% of the maximum marks in sessional work

(iii) 50% of the maximum marks in practical examination

(iv) 50% of maximum marks in aggregation at the end of an academic year

11. The Division will be awarded in D.C.A on the following basis.

(i) 75% of the aggregate and above: First Division with Distinction

(ii) 60% of the aggregate and above: First Division

(iii) 50% of the aggregate and above: Second Division

12. Maximum duration for completion of the course shall be 2 years

13. Curriculum & related regulations: -

The curriculum & related regulation of D.C.A will be as per scheme approved by the board of studies and academic council of the university

14. The reservation to SC/ST/Other category candidates shall be applicable as per the norms of the state government of Madhya Pradesh/Central Government of India

15. The fees of this course shall be as decided by the board of management of the university and after the approval of M.P Private University Regulatory Commission.

16. Notwithstanding anything stated in this ordinance, for any unforeseen issues arising, and not covered by this ordinance, or in the event of differences of interpretation, the vice-chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the head of the faculty/Department of Computer Science & Application. The decision of the Vice-Chancellor shall be final. ✓

ORDINANCE NO. 89
ORDINANCE FOR THE AWARD OF 2 YEARS DIPLOMA IN
HEARING, LANGUAGE AND SPEECH

NOMENCLATURE: DIPLOMA COURSE IN HEARING, LANGUAGE & SPEECH (DHLS)

OBJECTIVES

This course is aimed at training lower level functionaries in the area of hearing, language and speech. The course is designed as a comprehensive and practical oriented programme. The main objective of the course is to generate Speech and Hearing Technicians to take up routine clinical work of assessment and therapeutic management for various speech, language and hearing disorders at village, block/taluka and town levels. Wherever possible they will work under the guidance of a fully trained graduate or a postgraduate Speech & Hearing clinician. However, in the absence of such trained personnel they will be able to execute the routine clinical services. They will be ideally suited to work at district level and below levels, rural health centers, special schools for spastics, schools for the mentally retarded and school for the deaf. They can be included as trained Rehabilitation personnel under State/Central health care and/or rehabilitation systems. They shall be designated as "Speech and Hearing Technicians". They may also find openings in hearing aid and other instrument manufacturing/dispensing centers. The course enables the candidates after completion of the course to be self-employed. The course provides base for gaining lateral entry into the BASLP equivalent program.

DURATION OF THE PROGRAMME: One academic year consisting of 10 working months excluding examination days.

ENTRY REQUIREMENTS

Education: 10 + 2 pass or its equivalent pass with Physics, Chemistry, Biology, & Mathematics.

Age: Minimum 17 Years.

MEDIUM OF INSTRUCTION: Hindi/English /regional languages

COURSE CONTENT: As given in the syllabus. Approximately forty per cent of total number of working hours shall be for teaching theory and the remaining 60% on practical's & clinical work.

MODE OF TEACHING: This is a practically oriented programme. The mode of teaching will be in the form of classroom lectures / demonstrations, virtual classes through distance mode supplemented by handouts, manuals, brochures, checklists, proforma, audio-visuals with supervised clinical practice.

SCHEME OF CURRICULUM FOR DIPLOMA COURSE IN HEARING, LANGUAGE AND SPEECH (DHLS). As per RCI guidelines.

MINIMUM FOR PASS AND CLASSIFICATION OF SUCCESSFUL CANDIDATES

As per Scheme of Examinations of RCI.

EXAMINATION REGULATIONS: As per Scheme of Examinations of RCI.

ORDINANCE NO 90**DIPLOMA PROGRAMMES IN VETERINARY SCIENCE
AND ANIMAL HUSBANDRY**

1. This ordinance covers programmes leading to award of Diploma in following fields of Veterinary Science and Animal Husbandry as per NSDC regulations: -
 - 1.1. Veterinary & Livestock Development
 - 1.2. Veterinary Laboratory Technician
 - 1.3. Diploma in Dairy Farming
 - 1.4. Diploma in Veterinary Assistant
2. **Duration.** Each of the above programme shall be of a minimum duration of two years and a maximum of three years.
3. **Eligibility**

For Veterinary & Livestock Development, Veterinary Laboratory Technician, Diploma in Dairy Farming and Diploma in Veterinary Assistant the candidate must have passed 10+2 examination taken along with Medical/PCB stream with minimum of 45% marks from a recognised Board. Concession for various categories will be admissible as per Central Government and Madhya Pradesh Government rules.
4. **Admission**

The selection of students for admission to above programmes shall be directly merit based or on the basis of merit through a competitive entrance examination conducted by the University or State Government achieve a uniform evaluation. Reservation policy shall be as per Government of India and Madhya Pradesh State reservation policy.
5. **Attendance**
 - 5.1. The attendance of student shall be reckoned from the date of his/her registration in the class.
 - 5.2. Each student is normally required to attend all the lectures, tutorials and lab classes. However, a minimum attendance of 75% will be necessary. The Dean of the concerned faculty may condone the absence on medical reasons, further upto a maximum 15%.
 - 5.3. The Academic Section will consolidate the attendance record for the lectures and practical etc. Attendance on account of participation in the prescribed functions of NCC, NSS, Inter University Sports and functions, Educational Tours, Field Work, Training and curricular/co-curricular activities sponsored by the University shall be credited to aggregate, provided the attendance record duly countersigned by the Teacher Incharge is sent to the Academic Section within two weeks of the function/activity etc

5.4. Head of the Department shall display statement of attendance of students on the notice board of the faculty regularly. Notice displayed on the notice board shall be deemed to be an official notification for all concerned. No separate notification to individuals shall be issued.

5.5. If student is found to be continuously absent from the classes without proper application and sanction for a period of 30 days or his/her attendance is less than 30% then appropriate action shall be taken against him which may include striking off his name from the rolls. Such a student whose name has been struck off may, however, apply for readmission within 10 days from the date of issue of the notice of striking off his name. The request may be considered by the Dean for readmission. Such a student shall not be readmitted after the prescribed period. The readmission shall be affected on payment of prescribed readmission fees.

5.6. A student, who fails to achieve the prescribed minimum attendance as per the provisions of article 5.2. above, shall not be allowed to appear at the Semester/Annual Examinations and, shall be deemed to have been detained.

6. Curriculum

The curriculum incorporated shall be as per programmes defined by NSDC

7. Examination and Evaluation

Examination and evaluation of papers will be strictly in accordance with the NSDC norms

8. Promotion

(a) Promotion of a student shall be decided only on the basis of aggregate marks of internal assessment and final examinations.

(b) A student shall be promoted to next higher semester/ year only if he or she has passed in all the subjects of his or her class by obtaining at least 40% marks in theory (internal and external combined) and practical separately in each subject.

(c) A student should secure CGPA of 5.00 or above at the end of diploma programme to be eligible to get the Diploma.

9. Award of Grades: As per NSDC norms

10. Notwithstanding any of the above provisions, under very special circumstances, the Vice Chancellor, in consultation with Deans of the Faculty, may condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

ORDINANCE NO. 91**THE ORDINANCE FOR THE AWARD OF DIPLOMA UNDER AGRICULTURE FACULTY**

NAME OF THE COURSE: DIPLOMA
NAME OF THE FACULTY: FACULTY OF AGRICULTURE

1. DURATION:

The duration of Diploma course will be 2 years in annual mode. The maximum period to complete should not exceed more than 3 years from the date of admission.

2. DIPLOMA UNDER AGRICULTURE FACULTY

The different diploma under agriculture faculty is proposed shall be as follows

- (i) Management for Input dealers (pesticides and fertilizers) in agriculture extension services.
- (ii) Organic Farming
- (iii) Horticulture
- (iv) Management and development of nursery
- (v) Post-harvest Technology
- (vi) Production management of Medicinal Crops

3. ELIGIBILITY:

Candidates must have passed 10th standard from any recognized Board. The reservation of SC/ST/OBC candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/ Central Government of India.

4. SCHEME OF EXAMINATION:

Scheme of examination consists of theory, records and assignment along with practical marks as passed by academic council of University.

5. AGE LIMIT: No age limit for Diploma in agriculture.**6. Medium of Instruction:** Hindi and English**7. A candidate has to secure minimum 50% marks in individual subject as well as aggregate marks in each year. Minimum passing marks to award diploma is 50% aggregate marks of both years. The Vice-Chancellor may condone the deficiency of 1 mark in case a candidate failing or missing a division by 1 mark subjected to the condition the where the deficiency of 1 mark is so condoned it shall nowhere be added.****8. The Registrar of University shall as soon as possible after the examination but not later than 60th day from the date whom the theory and practical examination was completed, publish the result of examination.****9. Notwithstanding anything stated in this ordinance, for any unforeseen issues arising and not covered in this ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Head of Faculty/Department. The decision of Vice-Chancellor shall be Final.****10. In future, more specializations/courses/ programmes of post graduate degree in Management can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/centers/ institutes located in University campus.**

ORDINANCE NO. 92
ORDINANCE FOR THE AWARD OF 2 YEARS DIPLOMA IN
PROSTHETICS AND ORTHOTICS

COURSE: Diploma in Prosthetics and Orthotics (DPO)

OBJECTIVES

(a) General Objective

The principle objective of this course is the training of men and women as Prosthetic and Orthotic Technician to meet the growing requirement for, well qualified personnel competent to undertake this very specialized type of work in the country. Prosthetist / Orthotist is the specialist who in the exercise and pursuit of the art of prosthetics / Orthotics designs, fabricates, and fits prostheses (artificial limbs) and orthoses (Braces, supports, accessories and remedial devices for locomotor handicapped) prescribed by a clinical team headed by a Prosthetists / Orthotists / Physical Medicine Specialist / Orthopaedic Surgeon.

(b) Instructional Objective

The instructional objectives of the course is that the course contents and training given in theory and practical work in the subjects and clinical practices offered should enable the Prosthetic and Orthotic Technician qualified to work with Physicians, Therapists and other professionals in the field of Rehabilitation in the clinical environment. The candidates so trained to solve problems and apply basic principles in their work. Aiming at these objectives the course syllabus includes lectures, classroom work and practical demonstration, and practical work in Prosthetic and Orthotic laboratories, during which the students are introduced to clinical practices and learn the fundamentals of manufacturing, measuring and fitting of appliances.

DURATION OF THE PROGRAMME

The course duration is two Years. There would be total of 220 working days in a year consisting of 6 working hours per day.

ELIGIBILITY FOR ADMISSION

A pass in the Higher Secondary Examination (10+2) in science subject, viz Physics, Chemistry, Biology and/or Mathematics.

OR

A pass in the final diploma examinations conducted by the Board of Technical Education of the State Govt. in Mechanical, Electrical/ or Electronics Engineering are also eligible.

A minimum of 50% marks in each of the core subject will be required for admission to the course. In the case of reserved category, this may be relaxed to 45%.

ADMISSION PROCESS

Selection will be made strictly on merit on the following basis: -

- a. Percentage of marks (average) in core subjects at the minimum entry qualifying examinations.
- b. Percentage of marks in assessment test.

PROGRAMME PATTERN

The programme has been developed on Annual basis as per RCI Guidelines.

EXAMINATIONS

Examinations in theory / practical will be conducted at the end of each term. Besides, this internal assessment will be made on the candidate's individual performance in project work, group performance, acquisition of knowledge, skill and aptitude for the rehabilitation, educational and management work. Separate marks will be set apart for this internal assessment and will be taken into account in the final evaluation of the candidate for successful completion of the course.

Pass marks: aggregate 50% and minimum of 40% in each subject in the final examination which will be conducted by the Examination Board. First Class: 60% and Second Class: 50%. (or as per the Scheme of Examination of RCI)

The reservation of SC/ST/OBC candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/ Central Government of India.

Notwithstanding anything stated in this ordinance, for any unforeseen issues arising and not covered in this ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Head of Faculty/Department. The decision of Vice-Chancellor shall be Final.

ORDINANCE NO. 93
**ORDINANCE FOR THE AWARD OF TWO YEARS MASTER
 DEGREE IN SPEECH-LANGUAGE PATHOLOGY**

1. COURSE: MASTER OF SCIENCE IN SPEECH LANGUAGE PATHOLOGY
2. DURATION OF THE COURSE: 4 Semesters / 2 years (Course will run as per RCI Guidelines).
3. ELIGIBILITY:

Candidates with a BASLP/B.Sc (Speech and Hearing) degree of any recognized University are eligible for admission to the course.

There is no upper age limit for admission to the course.

Admission shall be made as per university norms.

4. SCHEME OF INSTRUCTION:

- In each semester there shall be five papers. The detailed scheme of examination and paper titles are followed as per RCI Guidelines.
- Dissertation/Clinical practicum shall be in lieu of a paper.
- The syllabus of every paper shall as far as possible, be divided in to five units.
- Candidates shall attend camps/extension programs/educational tour conducted by the institution.
- Hours of instruction (contact hours) per week Theory: 4 hours per subject per week Practical: I year – 15 hours per week, II year – 20 hours per week

5. ATTENDANCE:

- Each semester shall be taken, as a unit for purpose of calculating attendance and a Candidate shall be considered to have put in the required attendance for the semester, if he/she has attended not less than 80% in case of theory classes and 90% in clinical practicum during each semester.
- Shortage of attendance up to 15% may be condoned by the Vice Chancellor on the recommendation of the Head of the Institution on payment of a fee prescribed by the University. There shall be no condonation if attendance is below 65% in theory classes and 75% in clinical practicum during any semester.
- A candidate who is having shortage of attendance in clinical practicum is permitted to make up this shortage by attending clinical work during vacation immediately after that semester but before commencement of the next semester.
- Note: The candidates are permitted to avail this facility (4.3) in the I and III semesters only, with prior permission of the Head of the Institution.

- A candidate, who fails to satisfy the requirement of attendance in a semester, shall rejoin the same semester in the immediate next academic year.
- **Note:** This facility shall be available only once in the entire course.
- If a candidate represents his/her Institution in Sports/NSS/Cultural or any official activities, he/she is permitted to avail to a maximum of 30 days in an academic year based on the recommendation and prior permission of the Head of the Institution.

MEDIUM OF INSTRUCTION: ENGLISH

6. APPEARANCE FOR EXAMINATION:

Candidates on satisfactorily completing a semester shall apply for the examination in all papers prescribed for that semester.

7. SCHEME OF EXAMINATION:

- There shall be a University Examination at the end of each semester.
- Duration of examination of theory paper of 80 marks shall be for 3 hours.
- In case of theory paper, the internal assessment will be for 20 marks, assessed through tests, seminars, camps and other assignments.

8. CLINICAL:

1. The clinical practicum examinations shall be in the main subjects of study, i.e., in Audiology/Speech-Language Pathology (including the components of speech sciences).
2. Clinical practicum is part of all the semesters. However, internal assessment and clinical practicum examination with respect to clinical practicum of I and II semesters shall be conducted at the end of II semester. And that of III and IV semesters shall be conducted at the end of the IV semester.
3. Break up of marks of clinical practicum shall be as follows:
 - 50 marks are allotted for internal assessment which is awarded on the basis of continuous evaluation of the clinical work of the candidate by the faculty of the departments to be nominated by the Director. The faculty shall evaluate each candidate on the following bases:
 - Clinical skill/repertoire
 - Planning of therapy and execution
 - Maintenance and quality of clinical diary, lessons plans and progress report
 - Rapport with case/family
 - Development of teaching aids
 - Efficient use of time/skills in execution
 - Professional attitude/motivation/aptitude for clinical work.
 - 50 marks for clinical viva-voce conducted by an external examiner who shall examine

the candidates' clinical skills while working with clinical population. Each candidate shall be assigned one or more subjects for this purpose by the heads of the concerned departments with the approval of the Head of the Institution.

4. Candidates failing/absenting in the clinical practicum examination shall repeat the clinical work of the previous two semesters i.e., candidates failing in clinical practicum of II semester shall repeat I and II semesters with respect to clinical practicum. Such candidates are not permitted to go to III semester.

Candidates failing in clinical practicum of IV semester shall repeat III and IV semesters with respect to clinical practicum.

9. DISSERTATION:

There shall be 100 marks for dissertation work.

The candidates shall submit three copies of dissertation before the commencement of theory examination of that semester. Candidates who fail to submit their dissertations on or before the stipulated date shall not be permitted to appear for the final semester examination.

10. CLASSIFICATION OF SUCCESSFUL CANDIDATES:

- o Minimum for a pass in each paper shall be 50% (exam. proper and internal assessment put together) and 50% in aggregate of all the semesters put together. There shall be no separate minima either for exam proper or for internal assessment.
- o Minimum for a pass in clinical practicum in each part (a & b of 7.8.3) shall be 50%.
- o For declaration of, First class with Distinction / First Class / Second class, the aggregate of the total marks secured by a candidate (including repeaters) in all the semesters shall be considered as detailed below:

| | | |
|------------------|-------|---------------------------------|
| $70 \leq P \leq$ | 100 | First Class with Distinction |
| $60 \leq P \leq$ | 70 | First Class |
| $50 \leq P \leq$ | 60 | Second Class |

Here P is the percentage of total marks secured in all the semesters of that course.

11. Notwithstanding the integrated nature of this course, which is spread over two academic years, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year, in case of any ambiguity the ordinance empowers the interpretation of the Vice-Chancellor to be the final interpretation.

13. PASSING SCORE:

The Minimum number of marks required to pass in examination shall be 50% marks in aggregate in each of the subjects separately with a minimum of 50% marks in Theory (including oral examination) and clinical/practical separately inclusive of internal assessment, as the case may be.

a. After termination of the examination, the Controller of Examinations shall publish the result of the candidates and issue Detailed-Marks-Cards.

b. A successful candidate of M.Sc. MLT examination shall be granted the Degree, only after he/she has completed **internship** as prescribed.

15. Notwithstanding the integrated nature of this course, which is spread over two academic years, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year, in case of any ambiguity the ordinance empowers the interpretation of the Vice-Chancellor to be the final interpretation.

ORDINANCE NO. 94**ORDINANCE FOR THE AWARD OF TWO YEARS MASTERS DEGREE
FOR M.Sc. Medical Laboratory Technology (MLT)**

1. The admission/examination for the degree of M.Sc. MLT shall be held in the following subjects: -

1. Biochemistry
2. Microbiology
3. Pathology
4. Public health laboratory science
5. Haematology and Blood transfusion

2. DURATION OF THE COURSE:

The duration of the course leading to the Degree of M.Sc. MLT shall be of two academic years followed by compulsory rotatory internship of six months. There shall be actual teaching for a minimum of 180 days excluding admissions, preparation and examination days in each year.

3. ELIGIBILITY:

A person who has passed B.Sc. MLT/BMLT examination with atleast 50% marks in aggregate from a recognized University, shall be eligible to join the First year of M.Sc. MLT course.

4. EXAMINATION:

The annual university examination shall be held at the dates as fixed by the Vice-Chancellor and notified by the Controller of Examinations. The candidates shall have to appear in the examination after completion of first year and then after completion of the second year and submission of Project Report.

5. SUPPLEMENTARY EXAMINATION:

The Supplementary examinations for re-appearing candidates shall be held at the dates as fixed by the Vice-Chancellor and notified by the Controller of Examinations.

6. ELIGIBILITY FOR EXAMINATION:

The First and Second year examinations shall be open to a regular student who :-

(i) has passed the requisite qualifying examination as laid down in Clause 2 above, if he/she is a candidate for the First-year examination, or, has passed the preceding year examination if he/she is a candidate for the Second-year examination.

(ii) has his/her name submitted to the Controller of Examinations by the Principal/Dean of the institute/faculty and produces the following certificates signed by him: -

(ii.a) of a good character;

(ii.b) of having remained on the rolls of the concerned department for the year preceding the examination;

(ii.c) of having attended not less than 80% of the full course of lectures delivered in each year in Theory and Practicals (the course to be counted upto the last day when the classes break up for preparatory holidays i.e. 10 days before the commencement of the examination).

A deficiency of lectures upto 10% may be condoned by the Principal/Dean of the Faculty/Institute in exceptional cases on reasonable grounds.

7.1 20% marks each in Theory & Practicals shall be assigned for Internal Assessment in each year.

7.2 The Principal/Dean of the Institute/Faculty shall forward the Internal Assessment marks on the basis of periodical tests, attendance, etc. to the Controller of Examinations at least one week before the commencement of the annual examinations.

7.3 The Principal/Dean of the Institute/Faculty will preserve the records on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the University upto three months from the date of declaration of the Annual examination results.

7.4 The Internal Assessment award of a candidate who fails in yearly examination shall be carried forward to the next examination.

8. The examination shall be held according to the Scheme of examination and Syllabus prescribed by the Academic Council. A candidate who fails in an examination or having been eligible fails to appear in the examination shall take the examination according to syllabus prescribed by the University for regular students provided that the syllabus for the candidates of Supplementary examinations shall be the same as was in force in the last annual examination.

9. **APPOINTMENT OF EXTERNAL/INTERNAL EXAMINERS FOR AWARD OF M.SC MLT COURSE:**

1. The Examiner shall have at least **one-year** teaching experience in the Subject concerned or in Allied subjects in a college affiliated to a recognized University.
2. There shall be **two examiners out of which one shall be external examiner** so that uniformity in the matter of assessment of candidates is maintained. The Board of Studies shall supply the panel of examiners to University for appointment of internal/external examiners by the Vice-Chancellor.
3. The question paper of Theory Paper – A & B shall be set and Answer-books examined by the same External Examiner which will be moderated by the Internal examiner as per the syllabus of M.Sc MLT.

- The External Examiner shall be from outside the University.
- The same set of examiners shall ordinarily evaluate the written, practical and oral examinations.

10. **Academic qualifications and teaching/professional experience for appointment of Examiners in each Branch of M.Sc. MLT:**

- M.D or Ph.D or Ph.D MLT with one year of teaching/professional experience after post-graduation in a teaching institution or in a laboratory.

OR

- M.Sc. MLT /M.Sc. Medical with five years of teaching professional experience of which atleast 2 years after the post-graduate qualification in a teaching institution or laboratory approved by this University.

11. **PROJECT REPORT:**

Each candidate pursuing M.Sc. MLT course is required to carry out Project Report work on a selected topic under the supervision of a recognized post-graduate teacher **for a period of one year after the submission of synopsis.**

The Project Report is aimed to train the students in research methods and techniques. It includes identification of problem, formulation of hypothesis, search and review of literature, getting acquainted with recent advances, collection of data, critical analysis, interpretation of results and drawing conclusions.

Two hard copies of synopsis containing particulars of the proposed Project Report shall be submitted to the Principal, MMIMS&R after its scrutiny and approval by the concerned PG Board of Studies within one year.

The Project Report topic or Supervisor or change of topic shall be assigned/ made on the recommendation of the concerned PG Board of Studies.

Two copies of Project Report shall be submitted to the Principal and one copy to Head of the Department with a soft copy; three months before the final examination. **It shall be assessed by internal examiner to be appointed by the Principal/Dean of the Institute/Faculty.** No marks shall be awarded for dissertation.

12. **INTERNSHIP:**

Every candidate will be required after passing M.Sc. MLT examination to undergo Compulsory Rotational Internship for the duration of six months in the concerned subject to the satisfaction of the The Principal/Dean of the Institute/Faculty.

2 The medium of instruction and examination shall be English.

3 A candidate must pass the whole course within **four & half year (including internship of six months)** of his/her admission to First year of the course failing which he/she will be required to repeat the course de novo.

13. **PASSING SCORE:**

The Minimum number of marks required to pass in examination shall be **50%** marks in aggregate in each of the subjects separately with a minimum of **50%** marks in Theory (including oral examination) and clinical/practical separately inclusive of internal assessment, as the case may be.

a. After termination of the examination, the Controller of Examinations shall publish the result of the candidates and issue Detailed-Marks-Cards.

b. A successful candidate of M.Sc. MLT examination shall be granted the Degree. only after he/she has completed **internship** as prescribed.

14. Notwithstanding the integrated nature of this course, which is spread over two academic years, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year, in case of any ambiguity the ordinance empowers the interpretation of the Vice-Chancellor to be the final interpretation.

ORDINANCE NO. 95**THE ORDINANCE FOR THE AWARD OF TWO YEARS MASTERS DEGREE IN PUBLIC HEALTH**

Name of the Degree: Masters in Public Health (MPH)

The course will be run as per guidelines of Indian Institute of Public Health (IIPH).

1. Eligibility Criteria for the Masters in Public Health Program:

Since public health is interconnected and influenced by our surrounding, global institutions have wide eligibility criteria for undertaking the Masters in Public Health (MPH) programs. In the Indian context, we see a very important role for candidates from multiple professional backgrounds within MPH programs. Thereby, the eligibility Criteria for MPH program in India may include both science as well as non-science graduates.

The following are suggested eligibility criteria for the MPH Program in India:

Graduates in

- Medicine / AYUSH / Dentistry / Veterinary Sciences / Allied and Health Sciences / Life Sciences
- Statistics / Biostatistics / Demography / Population Studies / Nutrition / Sociology / Psychology / Anthropology / Social Work
- Candidate should be a graduate (w.r.t. eligibility criteria as mentioned in clause 1) with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade, from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University.

Although highly recommended, candidates need not be restricted to the above disciplines and graduates from selected backgrounds other than these, may be taken by the University, when considering the overall aptitude and eligibility of a certain candidate.

Demonstrated work experience in a healthcare-related field is highly desirable.

2. Admission Process: As per university norms.

3. Duration of the course: This course is designed to be a two years' full-time program including internship and dissertation.

4. Intake: The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body (IIPH).

5. Attendance: A candidate must have at least 75% attendance. Provided that; in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

6. Course outline:

The MPH course will comprise of 15 Core modules and several elective modules which may be offered by Universities depending on their capacity and capability. Four elective streams comprising five modules each have been suggested in this document in addition to 15 Core modules. A candidate will need to pass 15 Core (compulsory) modules, and five (5) elective modules of the chosen stream to successfully complete the program.

7. General Instructions:

- i.) The admission to the M.Sc. Course shall be governed in accordance and provisions with the Rules/ Directives of DOC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of DOC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of MPU Bhopal, regarding specific courses shall be applicable. In other matters Board of Management of MPU shall be competent to take any decision which shall be final.

ORDINANCE NO.96**ORDINANCE FOR THE AWARD OF MASTERS DEGREE IN PROSTHETICS AND ORTHOTICS**

1. **Programme Title:** - Master of Prosthetics and Orthotics (MPO). Course will run as per guidelines of RCI.
2. **Duration:** Two Academic Years
3. **Medium of Instruction:** English shall be the medium for the course as well as for the examination.
4. **Eligibility:** Candidates who have passed minimum 3 ½ years/4 ½ years duration Bachelor degree in Prosthetics and Orthotics (BPO) or B.Sc. in Prosthetics and Orthotics with not less than 50% of marks in aggregate from this university or any other universities in India or abroad as equivalent is eligible for admission to Master in Prosthetics and Orthotics (MPO) Course.

OR

Candidates who have passed Bachelor in Prosthetics and Orthotics (BPO) or B.Sc in Prosthetics and Orthotics through Bridge course/Condensed Course or through Lateral Entry after completing their Diploma in Prosthetics and Orthotics from any institutions/ Universities in India recognised by Rehabilitation Council of India (RCI), New Delhi with not less than 50% of marks in aggregate is eligible for admission to Master in Prosthetics and Orthotics (MPO) Course.

5. **Admission:** Selection shall be based on merit in the qualifying examination.
6. **Course Curriculum:** Will be followed as per guidelines of RCI.
7. **Attendance:** Each year shall be taken as a unit for purpose of calculating attendance and a student shall be considered to have put in required attendance for the year, if he/she has attended not less than 80% of the number of working periods (lectures, seminars) and 90% of clinics during each year. Failure to put in / meet the required attendance by any student render him / her disqualified to appear in the university examination. The candidate who will not be able to take the examination for want of attendance will be declared as failed and will have to repeat the exam subsequently by putting in required attendance. Shortage of attendance can be condoned in genuine cases of absenteeism as per rules and guidelines of Mansarovar Global University.

8. Examination Regulations:

- There shall be two university examinations, one at the end of the first year and the other at the end of second year respectively.
- The university conducts two supplementary in year at an interval of not less than four to six months
- A candidate who satisfies the requirement of attendance & progress as stipulated by the university shall be eligible to appear for the university examination.
- A candidate has to pass in theory and practical exam separately in each of the paper.
- A failed candidate needs to appear for both theory and practical examination in the failed subject/s.
- Candidate, who fails in any two subjects, shall be permitted to continue the studies into the second year. However, the candidate shall not be allowed to appear for the second-year examination till such time that he/she passes all subjects of the first year of MPO examination.
- The maximum period to complete the course successfully should not exceed three (3) years.
- The duration of the university theory examination shall be 3 hours.
- All practical examinations must be held in the respective clinical areas.
- In case of theory papers the Internal Assessment (IA) will be for 20 marks (20%). This covers a maximum of 5 marks for attendance & 15 marks for tests, seminars, assignments etc. or as per University norms.
- For clinical practicum, Internal Assessment (IA) will be for 20 marks (20%) based on performance of the candidate during the year.
- Final Clinical Practicum examination will be held along with theory papers by the university.

9. Criteria of Passing: A candidate shall be declared pass if he / she secures minimum 50% of maximum marks in theory aggregate and secures a 50% of marks in practical/clinical aggregate.

10. Methods of training: The training of postgraduate for MPO degree shall be on a full-time pattern with graded responsibilities in the management and treatment of patients entrusted to his / her care. The participation of all the students in all facets of educational

process is essential. Every candidate should take part in seminars, group discussions, clinical placement, journal review meetings & CRE. Every candidate should be required to participate in the teaching and training programs of undergraduate students. Training should include involvement in clinical experience and research studies.

11. Dissertation: The dissertation is aimed to train a graduate student in research methods and techniques. It includes identification of a problem, formulation of a hypothesis search and review of literature getting acquainted with recent advances, designing of a research study, collection of data, critical analysis, and comparison of results and drawing conclusions.

In the first-year students shall submit to the Registrar of university in the prescribed proforma a synopsis containing particulars of proposed dissertation work within six months from the date of commencement of the course on or before the dates notified by the university. The synopsis shall be sent through the proper channel. Such synopsis will be reviewed and the university will register the dissertation topic.

No change in the dissertation topic or guide shall be made without prior approval of the university.

In the 2nd year, student will work on a selected topic of dissertation prepared under supervision and guidance of recognized faculty and will submit the same at the end of the year.

Four copies of dissertation thus prepared shall be submitted to the Registrar (Evaluation), three months before final examination on or before the dates notified by the university.

Candidates who fail to submit their dissertation on or before the stipulated date shall not be permitted to appear for the final year examination.

This shall be assessed by one internal and one external examiners for 100 marks in which event the average of marks assigned by both the examiner shall be awarded to the candidate or it shall be assessed as accepted or as rejected with no marks carried there of as per Mansarovar Global University norms. Approval of dissertation work is an essential precondition for a candidate to appear in the university examination.

12. Award of Degree: After successful completion of all examinations, candidate will be awarded with the "Degree of Master in Prosthetics and Orthotics (MPO)". The said degree will be classified by its class such as "First Division, Second Division' or 'Pass' according to the University norms.

ORDINANCE NO. 97
**ORDINANCE FOR THE AWARD OF TWO YEARS MASTER
DEGREE IN PHYSIOTHERAPY (MPT)**

1. **Programme: Master of Physiotherapy (MPT) (As per the Guidelines of M P Paramedical Council).**
2. **Duration:** The duration of the course leading to the Degree of Master of Physiotherapy shall be two academic years. There shall be actual teaching for a minimum of 180 days in each year excluding admission, preparation and examination days.
3. The examination for the degree of Master of Physiotherapy (MPT) shall be held in the following specializations: -
 - a. **Orthopedics**
 - b. **Neurology**
 - c. **Cardio-Thoracic**
 - d. **Sports**
 - e. **Obstetrics and Gynecology**

In addition to above, more specializations with relevant provisions can be added with the approval of the Vice-Chancellor.

4. **Eligibility:** Master of Physiotherapy course shall be open to those candidates who have passed Bachelor of Physiotherapy (BPT) as regular students from a recognized Mansarovar Global University with 50% marks in the aggregate. Relaxation in percentage marks will be as per Government norms.
5. **Examination:** The First- and Second-year Examinations shall be open to a regular student who: -
 - (i) has passed the requisite qualifying examination as laid down in Clause 3 above, if he/she is a candidate for the First-year examination, or, has passed the first-year examination if he/she is a candidate for the Second-year examination.
 - (ii) has his/her name submitted to the Controller of Examinations by the Principal/Dean of the particular Faculty, and produces the following certificates signed by the Principal/Dean of the Institute:
 - (iii) of having attended not less than 75% of the full course of lectures delivered in each paper (the course to be counted up to the last day when the classes break up for preparatory holidays i.e. 7 days before the commencement of the examination).
A deficiency of lectures up to 10% may be condoned by the Principal of the Institute in exceptional cases on reasonable grounds.
 - (iii) The medium of instruction and examination shall be English.

- 5.1 30% marks in each paper shall be assigned for Internal Assessment and 70% marks in each paper for external examination shall be reserved.

The Internal Assessment weightage will be based on the following criteria:

| | |
|--|--|
| 1. Attendance | 20% |
| 2. Written Assignment/Projectworketc | 40% |
| 3. Two Mid-Semester Tests/ Institutionalexamination | 40% (one Best of twomid... semestertests) |

The marks in the Internal Assessment shall be awarded by the teachers concerned and countersigned by the Head of the Institute and the same be forwarded to the Controller of Examinations of the Mansarovar Global University one week before the commencement of examination of the concerned yearly examination.

- 5.2 The candidate is required to obtain Pass Marks in each of the Theory and Practical Papers in aggregate of the external and internal assessment subject to obtaining pass marks separately in each paper of external examinations. The internal assessment award of any candidate who fails in one or more papers of any semester examination shall be carried forward to the next examination.
- 5.3 The Principal/Dean of the Institute/Faculty shall preserve the record of Internal Assessment i.e. attendance, evaluated answer sheet etc., for inspection, if needed by the University, up to 6 months from the date of declaration of the results.
6. Every candidate shall be examined according to the Scheme of Examination and Syllabus as approved by the Academic Council from time to time. A candidate who fails in an examination or having been eligible, fails to appear in an examination shall take the examination according to the Syllabus prescribed by the Mansarovar Global University for regular students appearing for that examination.
7. The question papers will be set and answer-books examined by the External examiner(s).
8. A candidate who has appeared and failed in one or more paper(s) of the First-Year exam shall not be allowed to study for and appear in the Second Year.
9. A candidate who has completed the prescribed course of instruction in the Institute/ Department for any semester examination but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Head of the Institute, to appear/re-appear, as the case may be, in the semester examination/paper(s) only twice, without attending a fresh course of instruction, at the Supplementary Examinations as specified in Clause 1.2 above.

10. Dissertation:

10.1 The topic of the Dissertation or Supervisor shall be assigned by the Institute on the recommendation of the committee constituted by the Principal under his/her own chairmanship.

10.2 Each candidate is required to carry out dissertation work on a selected topic under the supervision of a Supervisor Eligibility criteria for Supervisor will be of minimum 3 years post-graduation teaching experience. Co-supervisor can be assigned from other department (within Mansarovar Global University) if required in the cases of Specialization.

10.3 The candidate shall be required to submit two copies of his/her Dissertation. The last date for receipt of Dissertation in the office of the Controller of Examinations shall be the date fixed by the controller of examination. A declaration to be given by the candidate that the work done by him/her is original of his/her own shall be countersigned by the Supervisor.

In case of late submission of dissertation by one month, he/she will have to submit the same with late submission fee as prescribed by the Mansarovar Global University from time to time. After this the student will not be allowed to appear in the final Mansarovar Global University exam.

10.4 The evaluation of the dissertation and viva-voce for the same shall be examined by the examiner to be appointed by the Academic Council on the recommendation of the Board of Studies.

10.5 A candidate who fails to qualify the dissertation shall re-submit a revised dissertation after a period of three months from the date of declaration of the result but not later than one year of the declaration of result.

10.6 The marks obtained by the candidate for the Dissertation shall be taken into account when he/she appears in any future examination under 'Re-appear' Clause 9 above.

a) A candidate who fails to pass all the four semester examinations within a period of four years of his/her admission to the first semester of Master of Physiotherapy (MPT) course shall have to repeat the course de novo.

b) The amount of examination fee to be paid by a regular/re-appear candidate for each semester shall be the same as prescribed by the Mansarovar Global University from time to time.

11. The minimum number of marks required to pass in each examination shall be:

- (i) 50% marks in each theory and practical papers separately in the external examination;
- (ii) 50% marks in aggregate (combined ~~Internal~~ Assessment and ~~External~~ examination.)
- (ii) 50% marks in Dissertation.

12. Successful candidates shall be classified, as on the basis of the total aggregate marks obtained in both examinations taken together and the division obtained by the candidate will be stated in his/her degree.

Candidates who pass both the yearly examinations in the first attempt and within minimum duration of the course obtaining 75% or more marks of the total aggregate shall be declared to have passed with '**Distinction**'

13. After the termination of examination, the Controller of Examinations shall publish the result of the candidates and issue Detailed Marks Cards as expeditiously as possible.
14. Notwithstanding the integrated nature of this course, which is spread over two academic years, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year, in case of any ambiguity the ordinance empowers the interpretation of the Vice-Chancellor to be the final interpretation.

ORDINANCE NO: 98**DIPLOMA, ADVANCED DIPLOMA AND POSTGRADUATE DIPLOMA
COURSE IN TRADES AND SKILL**

1. Preamble university shall impart various course in vocational trades and skill development for gainful employment generation to rural youth. The course will lead for award of Diploma, Advanced Diploma and Post Graduate Diploma Course in Various Trades and Skill. The candidates will be given quality technology knowledge and practical training in different courses. The Diploma, Advanced Diploma and Post Graduate Diploma with sound knowledge shall develop a candidate as a profitable entrepreneur.
 - (a) Course and faculty – This ordinance shall be applicable to the diploma, advanced diploma and post graduate diploma in various trades and skill.
 - (b) These programs are offered by concerned faculty approved by the board of studies and academic council list of courses are as per ordinance no 1.
2. Duration- The duration for course will vary from courses to course
 - (a) The intake and fees for each of these courses shall be decided by the board of management of university from time to time subject to the approval of regulatory body.
 - (b) Basic unit- if intake in a course will be 60 seats. Multiple of this unit can also be setup.
3. Qualification – the qualification of candidates for different courses will be as per ordinance no. 1.
4. Admission procedure – admission under these courses will be made as follows-
 - a) The university will issue admission notification in newspaper, university website, notice board of the university and publicity in media before the start of every cycle.
 - b) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the university/ university website/ or the student will be informed directly by contact details.
 - c) The candidate whose results of the qualifying are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/ school/ college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present the mark sheet of the qualifying examination within a month of due date of admission, otherwise the provisional admission granted to him/her will be cancelled.
 - d) Enrollment/ registration number will be assigned to the student by the university after verification and submission of the necessary documents. The admission rules as formed by the university shall be applicable for all admission forms.

5. CourseStructure-

Diploma, advanced diploma and post graduate diploma course in various trades and skills shall consist of:

- Courses introduced by the University (aslisted)
- Job internship, lab work, practical, in-plant training, project etc. as per the university norms.
- Scheme of examination as decided by the Board of Management of the university from time totime.

| | | | | |
|----|-----------------------|---|--|---------------------------------|
| 1. | Diplom a Course | <input type="checkbox"/> Diploma in Animation &Multimedia | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Interiordesigning | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma inMusic | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Cyberlaw | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Yoga | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in foodproduction | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Fashiondesigning | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in EnvironmentalSafety | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Fire &Safety and hazard management | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Behavior based Safetymanagement | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in IndustrialSafety | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in FirstAid | <input type="checkbox"/> 10+2 from a recognized Board (PCB) | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in disaster management | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Sanitary Inspector | <input type="checkbox"/> 10 th from a recognized Board | <input type="checkbox"/> 2 Year |
| | | <input type="checkbox"/> Diploma in Sanitary inspector | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Medical Dressing | <input type="checkbox"/> 10 th from a recognized Board | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Dental Hygiene | <input type="checkbox"/> 10+2 from a recognized Board with PCB Subjects | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Dental mechanics | <input type="checkbox"/> 10+2 from a recognized Board with PCB subject | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Chemical PlantProcessing SafetyManagement | <input type="checkbox"/> 10+2 from a recognized Board with PCB or PCM subjects | <input type="checkbox"/> 1 Year |
| | | <input type="checkbox"/> Diploma in Library Science | <input type="checkbox"/> 10+2 from a recognized Board | <input type="checkbox"/> 1 Year |

- d) The curriculum of each course shall be based on recommendation of the academic council of university. The academic council of the university on the recommendation of the concerned Board of studies may change number of paper & or marking scheme of the course after the due approval of ViceChancellor.
- e) If required in a program a student shall be required to submit a project report based on the area of his/her specialization. The project report certified by the concerned organization and the concerned coordinator/teacher shall be submitted in one copy to the registrar of the University forEvaluation.
6. Medium of instruction & examination shall be either Hindi orEnglish.
7. Examination Scheme--
- a) Each student shall have to appear in the examination theory/practical and continuous internal assessment. The internal assessment will be held in the manner prescribed timeto time by theuniversity.
- The internal assessment for each paper will be the 30% of the total marks of the concernedsubject.
 - Main examination will carry 70%marks.
 - For passing the examination the candidate requires to secure at least 36% marks in university examination separately in the term-end theory, practical & internal assessment in each of the prescribed paper and aggregate of 40% in thesubject.
 - Practical's are also to be cleared separately with 40 % marks whateverapplicable.
 - There will be external examiner to evaluate the project report. The minimum passingmarks for project work will be40%.
- b) Each certificate program shall have one theory & one practicalpaper.
- c) The diploma, post-graduate diploma and Advance diploma course may have more than one theory/practical papers that are decided by the concerned board of studies for each course.
8. Allocation of division – The division shall be awarded on the basis of marks obtained in the internal assessment and university examination (theory & practical both) taken together.
9. Notwithstanding anything stated in the ordinance, for any unforeseen issues arising, and not covered by the ordinance, or in the event of differences of interpretation, the Vice chancellor may take a decision after obtaining if necessary, the opinion/advice of the committee consisting of any or all the directors of institutes. The decision of the Vice chancellor should be final.

ORDINANCE NO. 99**ORDINANCE FOR THE AWARD OF ONE YEAR (TWO SEMESTER) POST GRADUATE DIPLOMA COURSES****Course and Faculty:**

1. This ordinance shall be applicable to all one year post graduate diploma course except those for which the University has separate ordinance. These courses shall be run in semester system.
 - (a) At present degrees covered under this ordinance are:
 - Post Graduate Diploma in Hardware engineering (PGDHE)
 - Post Graduate Diploma in rural development (PGDRD)
 - Post Graduate Diploma in Retail management (PGDRM)
 - Post Graduate Diploma in Fashion designing (PGDFD)
 - Post Graduate Diploma in Business Management (PGDBM)
 - Post Graduate Diploma in information technology (PGDIT)
 - Post Graduate Diploma in Environment and Pollution Management (PGDEPM)
 - Post Graduate Diploma in marketing management (PGDMM)
 - Post Graduate Diploma in financial management (PGDFM)
 - Post Graduate Diploma in Human resource management (PGDHRM)
 - Post Graduate Diploma in Guidance and counselling (PGDGC)
 - Post Graduate Diploma in disaster management (PGDDM)
 - Post Graduate Diploma in occupational health, safety, environment and risk management (PGDOERM).
 - (b) These programmes are offered by concerned faculty approved by the board of studies and academic council.
 - (c) More Diploma Programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the Mansarovar Global University teaching departments/institutes/faculties.

Duration:

The duration of these courses of study shall extend over 2 semesters.

INTAKE:

The intake for each of these courses shall be decided by the Board of Management of the University from Time to time subject to the approval of the regulatory body.

- (a) The basic unit of intake in a course will be as per the approval granted from the respective authority.

Academic Year: There will be 1 academic cycle every year, i.e. from July to June.

Eligibility:

Eligibility:

Candidates seeking admission to these courses must have passed the graduation course from any recognized University or an equivalent body.

Candidates appearing for their final year/ semester of graduation examination and waiting for their results can apply. They will have to provide proof of passing the degree, within 15 days of admission.

Eligibility for new courses under this ordinance shall be defined by the academic council of the University

Admission Procedure: Admission under these courses will be made as follows

- (a) The University will issue admission notifications in newspapers, on the University's website and notice board of the University.
- (b) List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the university/ University's website/ or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year marksheet/ school/ college certificates as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate So admitted shall have to present marksheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfil the requirements and eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form maybe rejected due to any of the following reasons:
 - The candidate does not fulfil the eligibility conditions
 - The prescribed fees is not enclosed
 - The application form is not signed by the candidate and his/her parent or guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrolment/ registration no. will be assigned to the student by the University after verification and submission of all the necessary documents/ fees
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time

Course structure:

3. The post graduate diploma course is semester system shall consist of:
 - (a) Such courses (papers) as prescribed by the University.
 - (b) Such job internship, lab work, practical, in plant training, projects etc.as maybe prescribed by the University and
 - (c) Such scheme of examination as prescribed by, the university from time to time.
4. The course curriculum of each course shall be approved by the concerned board of studies and the academic council of the university. The academic council of the University on the recommendation of the concerned Board of

studies may change number of papers and/ or marking scheme of the course after the due approval of Vice-Chancellor.

Medium of Instructions and Examinations:

The medium of instructions and examinations shall be either Hindi or English

Examination Scheme:

Each student shall have to appear in the examination of theory/ practical and continuous comprehensive examination system (CCE)/ internal assessment. The internal assessment will be held in the manner prescribed from time to time by the university.

- (a) 30% marks of each paper will be year marked of internal assessment (for each semester, there will be 2 separate evaluation of 15 marks each).
- (b) Main examination will carry 70% marks,
- (c) For passing the examination, the candidate that be required to secure atleast 36% marks in University examination separately in the term-end theory, practical and internal assessment in each of the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
- (d) There will be an external examiner to evaluate the project report. The min passing marks for project work will be 50%.

Promotion to next Semester and failed candidate:

5. There shall be no supplementary or second examination in between the semester exam.
6. A candidate may provisionally continue his/her studies in higher semester after the examinations of the semester he/she appeared is over.
7. If a candidate fails in not more than 1 paper in any 1 semester examinations but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of 1 paper of the semester examination. Provided further, if a candidate fails in more than 1 paper in any semester exam, he/she may be allowed to appear as an ex-student in the next examination of the same semester. Provided further, that If a candidate fails in some papers of earlier semester and clears the final semester his result will be held. A candidate will be awarded degree only in the year when he/she clears the papers of earlier semesters. In such situation, marksheet for each semester will be issued separately and composite marksheet will be issued in the 2nd semester once the candidate clears all the papers.

Allocation and Division:

Allocation and Division:

8. Division shall be awarded only after the fourth semester exam, based on integrated performance of the candidate for all the two years. The division shall be awarded on the basis of marks obtained in internal assessment and University examination (theory and practical both) taken together.
9. Vice-chancellor grace of 1 mark will be given for Pass/ATKT in each semester and for improvement in division in final semester.

General:

1. In matters of admission, attendance, examination and in all other matters not provided in this ordinance the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
2. In case of any dispute/ ambiguity, the ruling of the Vice-Chancellor shall be final. However, on the recommendations of the Chancellor shall be competent to change the system/ pattern of the examination.

ORDINANCE NO. 100

THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE DIPLOMA IN MANAGEMENT

1. **Title of the Degree** : **Post Graduate Diploma in Management**
2. **Name of Faculty** : **Faculty of Management**
3. **Duration of the Course** : **2 years**
4. **Courses** : **Finance, Marketing, Human Resource management, event management, rural management, agri-business management, disaster management, tourism and travel management, fire safety management, hospital management, retail management, media management, sales management, operations management, family business management, international business management, banking and finance management, entrepreneurship management, bio-technology management, corporate governance management, financial market management, healthcare management, insurance management, IT management, infrastructure management, network management, service management, supply chain management, productions management, telecom management, customer relation management and portfolio/equity management**
5. **Medium of Instruction and Examination:** **The medium of instruction and examination shall be English**
6. **Eligibility:**
Graduates in any subject is eligible for admission to PGDM in each course. Admission to a particular batch will be based on merit in the admissions test. The nature of the particular admissions test and procedures for admission will be decided by an Admissions Committee appointed by the Vice-Chancellor of the University for the particular batch. Work experience, though not mandatory, will be one of the criteria for admission.
7. **Academic cycle/ year** **There will be one/ two academic cycle for these courses every year like Summer (August) & Winter (January) tentatively as decided by the University.**
8. **Intake**
The Intake for each of these courses shall be decided by the Governing body of the University from time to time, taking care of the norms of the concerned regulatory body.

9. Structure of Program : Term wise program structure of PGDM is as follows.

Term 1

| 10. Code | Subject | Units | Minimum Contact Hours |
|----------|--|-------|-----------------------|
| 101 | Organizational Behavior | 3 | 20 |
| 102 | Management Processes | 1 | 10 |
| 103 | Computer Applications and Information Management | 4 | 30 |
| 104 | Management Accounting | 4 | 30 |
| 105 | Production/Operations Management | 4 | 30 |

Term 2

| Code | Subject | Units | Minimum Contact Hours |
|------|---------------------------|-------|-----------------------|
| 201 | Marketing Management | 4 | 30 |
| 202 | Finance Management | 4 | 30 |
| 203 | Micro Economics | 2 | 15 |
| 204 | Macro Economics | 2 | 15 |
| 205 | Human Resource Management | 4 | 30 |

Term 3

| Code | Subject | Units | Minimum Contact Hours |
|-------------|--------------------------|----------------|-----------------------|
| 301 | Strategic Management | 2 | 15 |
| 302 | Legal Aspect of Business | 2 | 15 |
| 303 onwards | Electives | 12 to 15 units | 7.5 hrs. per unit |

Term 4

| Code | Subject/component of Evaluation | Units | Minimum Contact Hours |
|-------------|---------------------------------|----------------|-----------------------|
| 401 | Dissertation Work | 4 | 120 |
| 402 | Dissertation Seminar | 1 | 1 hour per student |
| 303 onwards | Electives | 12 to 15 units | 7.5 hrs. per unit |

Subjects 401 and 402 comprise of a single Dissertation spread over two heads and shall be undertaken under the guidance of a regular, contributory or guest teacher. The Dissertation shall preferably address a problem faced by the organization in which the student is working and the student is expected to do the Dissertation in a rigorous and professional manner thereby demonstrating the value addition due to the PGDM.

Subject allocations to Terms are only indicative. The Institute offering the PGDM shall have the freedom to reallocate courses across Terms.

All assignments, term papers, projects, etc. done as part of any of the subjects of any of the terms should preferably address problems faced by the organization in which the student works.

Before the commencement of each term, the Course Outline giving session by session reading assignments, case studies, exercises, unit-wise evaluation plan, etc. for each subject shall be submitted to the Faculty of Management Studies for approval. The approved course outline with modifications suggested (if any) by the Faculty shall be followed for the Term.

Every year, before the end of 2nd Term, the syllabi for the electives along with tentative course outlines shall be submitted to the Faculty of Management Studies.

The format of the Syllabus shall include objectives in terms of competencies to be developed, broad outline of topics to be covered, pedagogical and evaluation methods to be used and minimum reading stipulated. The format for the Course Outline shall include session by session topics to be covered, reference of essential reading for each session, session by session assignments, components of evaluation, rationale for each component of evaluation, weights for each component of evaluation, etc.

REGISTRATION FOR NON-CREDIT SUBJECTS:

The Institution, with the help of its regular, contributory or guest faculty, shall periodically offer non-credit subjects in various areas of management and specially in newly emerging areas. Once a student registers for such a subject, it becomes a compulsory subject for the student. In exceptional circumstances, the Institution may allow a student to withdraw registration, if it is convinced about the genuineness of the reasons. There shall be no evaluation in non-credit subjects. The Institution shall issue a Certificate to the student mentioning the names and number of units of each such subject attended by the student.

A student has to register/reregister for a full subject and not a part thereof. A student reregistering for Dissertation related subject should reregister for both subjects.

A student may cancel an elective subject and may register for another elective while reregistering.

EXAMINATION PROCESS:

A student who wants to improve grades in a subject or subjects may reregister for such a subject or subjects in subsequent years, by paying the appropriate fee and attempt to obtain improved grades in such a subject or subjects within a period of 3 years from the date of joining the PGDM programme. This provision shall not be available for students after their receiving the PGDM.

In all cases of registration, the grades obtained in the last registration by the student will hold good.

Ambiguities and interpretation requirements arising from this Ordinance shall be resolved by the Faculty of Management Studies of Mansarovar Global University.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of any or all the Directors of the University. The decision of the Vice-Chancellor shall be final.

Chancellor shall be final.

ORDINANCE NO. 101
ORDINANCE FOR THE AWARD OF THREE YEARS BACHELORS DEGREE
IN B.Sc. (YOGIC SCIENCE)

COURSE & FACULTY

1. This ordinance shall be applicable to Three years B.Sc Yogic Science course.
- a. This programme is offered by the faculty of Yoga after the approval of concerned Board of Studies and the Academic Council of the University.
2. The ordinance shall be applicable to all the University teaching departments/Institutes of this University.

DURATION:

3. The duration of the B.Sc Yogic Science course shall be for three academic years.

INTAKE & FEES

4. The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.
- a. The basic unit of intake in a 'course will be as per the approval granted from the respective authority / 60 seats.

ACADEMIC YEAR

5. There shall be an annual examination at the end of the academic year. If necessary, there shall be a supplementary examination for the students who are not able to pass B.Sc Yogic Science 1st Year or 2nd year & 3rd year as the case may be, as per the criteria specified by the examining authority.
6. The course of study for B.Sc Yogic Science shall include the subjects as decided by the Board of studies of University.

ELIGIBILITY FOR ADMISSION

7. Passed 10+2 in any stream.

ADMISSION PROCEDURE

8. As decided by the university.

SCHEME OF STUDY AND EXAMINATION:

9. The course curriculum shall be approved by the concerned Board of Studies and the Academic council of the University.

10. The examinations shall be of theory and practical (including viva – voce) nature, carrying maximum marks for each part of a subject.

11. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice Chancellor.

MEDIUM OF INSTRUCTIONS AND EXAMINATIONS

12. The medium of instruction and examination shall be Hindi, Sanskrit & English.

ELIGIBILITY FOR APPEARING AT THE EXAMINATION

13. Attendance Requirement: No student shall be allowed to appear in any examination unless he / she has attended 75% of the classes held in each theory and practical separately in each subject.

14. A student who has been admitted to B.Sc Yogic Science first year and has attended a regular course of study shall be eligible to appear at B.Sc Yogic Science first year examination.

15. A student who has been allowed to keep term to B.Sc Yogic Science second year as per the provisions for conditions of passing and has attended a regular course of study shall be eligible to appear at B.Sc Yogic Science second year examination & same will be applicable for B.Sc Yogic Science third year.

SESSIONAL EXAMINATION (CONTINUOUS INTERNAL ASSESSMENT)

16. A regular record of both theory and practical class work done and examinations held in an institution imparting training for B.Sc Yogic Science course shall be maintained for each student in the institution and 30 marks for each theory and 30 marks for each practical subject shall be allotted as sessional marks or as decided by the Board of studies of the University.

17. There shall be two or more periodic sessional (internal assessment) examinations during each academic year. The highest aggregate of any two performances shall form the basis of calculating sessional marks

a. The sessional marks in practical shall be allotted on the following basis: -

- i). Actual performance in the sessional/spacing examination=15 marks,
- ii). Day to day assessment in the practical class/spacing work= 15 marks.

MAIN AND SUPPLEMENTARY EXAMINATION

18. Main and supplementary examination for each subject (theory and practical are considered as separate subjects) of all the three years shall be of 70 marks each.

19. There shall be a main and a supplementary examination in a year as per the Teaching and Examination Scheme and Course Content for B.Sc Yoga. Main examination shall be held on such dates as may be fixed by the University. Supplementary examination shall be conducted after main examination on such dates as may be fixed by the University.

20. Main examination in each theory subject shall be of three hours duration.

21. Main examination in each practical subject shall be of the duration as prescribed for practical class and shall comprise of synopsis / spotting, exercise / experiment and viva-voce etc. The Dean/Head, Faculty of Yoga shall send the awards to the concerned authority, immediately after completion of the examination.

22. A student shall not be declared to have passed B.Sc Yogic Science examination unless he secures at least 40% marks in each of the subjects separately in the theory as well as the practical examinations including sessional marks. The candidates securing 60% marks or above in aggregate in all subjects shall be declared to have passed in first class. The candidates securing 75% marks or above in any subject or subjects shall be declared to have passed with distinction in that subject or those subjects.

23. All candidates who have appeared for all the subjects and passed the B.Sc Yogic Science 1st Year examination are eligible for promotion to the B.Sc Yogic Science 2nd & 3rd Year classes respectively. However, the students may be promoted to second year with full carryover of all subjects.

IMPROVEMENT OF SESSIONAL MARKS

24. The candidates who wish to improve sessional marks can do so by appearing in two additional sessional examinations during the next academic year. The average score of the two examinations shall be the basis for improved sessional marks in theory as well as in practical. Marks awarded to a candidate for day-to-day assessment in the practical class cannot be improved unless he attends a regular course of study again.

25. Degree of having passed the B.Sc Yogic Science course shall be granted by the examining authority to a successful student.

AWARD OF DEGREE, DIVISION AND RANK

26. Students passing in all the subjects of B.Sc Yogic Science first year, second year & third year will be declared as having passed the B.Sc Yogic Science course and shall be awarded Degree in B.Sc Yogic Science on satisfactory completion of the practical training.

27. No division shall be awarded at the end of B.Sc Yogic Science first, second & third year examinations. The division to a successful student shall be awarded on the basis of aggregate of marks obtained by him / her in B.Sc Yogic Science examinations for each academic year regardless of the number of attempts, as shown below:

| Percentage of marks | Division |
|---------------------|-----------------|
| 75% or above | Honors |
| 60% or above | First division |
| 50% or above | Second division |
| 40% or above | Pass |

28. A student shall be declared to have passed a subject with distinction if he/ she secure 75 % or above in the concerned subject.

29. The actual marks obtained in the failing subject and not the passing marks shall be counted for award of division.

30. Rank shall be conferred to those students who have passed the whole examination in first attempt without any grace.

MAXIMUM DURATION OF COMPLETION OF COURSE

31. A candidate has to complete the entire course of B.Sc Yogic Science within a maximum period of six years from the session of first admission.

EXAMINATION CENTERS

32. University examination centers will be notified by the university.

GENERAL

36. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

37. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However, on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

38. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.

ORDINANCE NO. 102**ORDINANCE FOR THE AWARD OF FOUR YEARS BACHELORS DEGREE IN DESIGN (B.DES)****1. ADMISSION**

1.1 Admission to B.Des. First year in Ist semester will be made as per the rules prescribed by the Academic Council of the Mansarovar Global University Sehore.

1.2 The course will be governed as per the provisions of National Institute of Design.

2. ELIGIBILITY FOR ADMISSIONS**2.1 Admission to B. Des First Year:**

Students who have passed Class 12th or equivalent qualifying examination can pursue the B.Des course.

Moreover, there is no restriction of stream at 10+2 level therefore; students can pursue the course irrespective of streams i.e. Science, Commerce, Arts and Humanities.

2.2 The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 2.1.

3. ATTENDANCE

3.1 Every student is required to attend all the lectures, tutorials, laboratory, field surveys, studio classes, practical's and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 25% on medical grounds or for other genuine reasons beyond the control of students.

3.2 A further relaxation of attendance up to 15% for a student can be given by Head of Institution/college provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.

3.3 No student will be allowed to appear in the end semester examination if he / she does not satisfy the overall average attendance requirements of Clause Nos. 3.1, and 3.2. and such candidate(s) shall be treated as having failed and will be further governed by clause no. 4.2 & 4.3.

3.4 The attendance shall be counted from the date of admission in the college or start of academic session whichever is later.

4. DURATION OF COURSES

4.1 Total duration of the B.Des Course shall be 4 years, each year comprising of two Semesters. Each semester shall normally have teaching for the 90 working days.

4.2 The student admitted to 1st year B.Des shall complete the course within a period of Seven academic years from the date of first admission, failing which he/she has to discontinue the course.

4.3 A candidate, who has failed twice in first year due to any reason (either due to his/her non-appearance or he/she being not permitted to appear in semester examinations) shall not be allowed to continue his/her studies further. Provided further that if a student wishes to continue third time in first year, he/she may be allowed on the terms and conditions laid down by the

University for such permission but the maximum time allowed for completing the course will remain the same as in clause 4.2.

5. CURRICULUM

5.1 The 4-year curriculum has been divided into 8 semesters and shall include lectures, tutorials, practicals, seminars, labs, field visits, studio classes and degree project etc. in addition to industrial training and educational tours etc. as defined in the scheme and executive instructions issued by the university from time to time.

5.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

6. CHANGE OF BRANCH

Change of branch facility is not applicable.

7. CHANGE OF COLLEGE

7.1 Change of College shall not be permitted.

7.2 Change of study center shall not be permitted.

8. EXAMINATION

8.1 The performance of a student in a semester shall be evaluated through continuous Class assessment and end semester jury/examination/viva/practicals. The continuous assessment shall be based on class tests, assignments/tutorials, Quizzes/viva-voce, laboratory, field surveys, studio classes, educational tours and Design project etc. and attendance. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester. The end semester examination shall be comprised of jury/written papers, practicals and viva-voce, inspection of certified course work in classes and laboratories, project work, design reports or by means of any combination of these methods.

8.2 The distribution of marks for sessional, end semester theory papers, practical's and Other Examinations, seminar, and project shall be as prescribed. The practicals, viva- Voice, projects and reports shall be examined/evaluated through internal and external examiners as and when required.

8.3 The marks obtained in a subject shall consist of marks allotted in end semester theory Paper/jury/viva/practical and sessional work.

9. ELIGIBILITY OF PASSING

9.1 A student shall need to fulfil following conditions to be considered as pass. It is Mandatory for a student to earn the required credits as mentioned in each semester.

9.1(a) **Sessional:** A student shall be required to obtain a minimum of 50% of the allotted maximum marks for the 'Sessionals' in each subject of every semester. The Minimum Passing Grade in Sessionals is "C".

9.1(b) **Theory:** A student shall be required to obtain a minimum of 30% of the allotted

Maximum marks for the 'Theory' of a subject to pass in that subject at the 'Semester Examination'. For such a subject where, 'Viva-Voce/Practical' is also Conducted in addition to theory examination, the computation of the pass marks shall take into account the combined marks of 'Theory' and 'Practical/Viva-Voce' examination and 40% of marks in the aggregate marks in the subject including sessional marks i.e. minimum passing grade is E.

9.1(c) Practicals/Viva-Voce: For the subjects in whom only 'Practical/Viva-Voce/Jury' is conducted, a student shall be required to obtain a minimum of 50% of allotted maximum marks for the 'Practical/Viva-Voce/Jury' of the said subject to pass and 50% of marks in the aggregate marks in the subject including sessional marks. i.e. Minimum Passing Grade is "C".

9.2 The students who do not satisfy all conditions of clause 9.1(a) to (c) or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the Student/s at previous attempt in the concerned subject will be carried forward.

9.3 A student may, at his/her desire, opt to abandon his/her performance of a semester In following manner.

- (a) A student may opt to abandon his/her performance only in University Examination of the Semester.
- (b) A student may opt to abandon his/her Total Performance of the Semester which includes performance in University Examination and Sessional Marks.
- (c) A student may opt to abandon his/her performance in University Examination of any or both semesters of the same academic year only.
- (d) A student shall be allowed to abandon the performance maximum twice during the entire course of study.
- (e) Performance of a semester, once abandoned, cannot be claimed again.

9.4 The student, who opts to abandon the performance of a semester as per clause 9.3, shall abandon performance in all the courses of that semester, irrespective of the fact whether the student has passed or failed in any subject of that semester.

9.5 A student, who opts to abandon the total performance of the semester including sessional marks, has to take readmission for the relevant semester. Readmission to the First semester in such cases shall not be considered as fresh admission i.e., the student will continue to have the same University enrolment Number, which was allotted earlier.

9.6 The student, who opted to abandon his / her performance only in the University Examination of a semester and does not desire readmission, shall be permitted to re- appear for examinations of all the subjects of the semester in the subsequent examinations as an Ex-Student. However, the sessional marks obtained by the student in the abandoned semester shall be retained.

9.7 Such students who opted to abandon the performance at any stage of his/her study and has cleared any paper in more than one attempt are eligible for the award of DIVISION at the B.Des. degree level but are not eligible for the award of RANKS and HONOURS degree.

9.8 The student who passes a course of a semester as per clause 9.1(a) to (c) shall not be allowed to appear for the same again, unless he/she opts for *abandoning of results* as per clause 9.3 - 9.7.

9.9 A student shall be declared to have completed the program of B.Des degree, provided the student has undergone the stipulated course work as per the regulations and has earned at

least 160 Credits.

10. ELIGIBILITY FOR PROMOTION

10.1 There shall not be any restriction for promotion from an odd semester to the next even semester.

10.2 For promotion from even semester to the next odd semester (i.e. of the next academic year) the student should have secured minimum 25 credits in the immediately preceding two semesters including theory and practical credits.

Minimum Credit Threshold for Promotion

| Check Point | Credit Threshold |
|---------------------------|---------------------------|
| First Year to Second Year | 25 Credits in First Year |
| Second Year to Third Year | 25 Credits in Second Year |
| Third Year to Fourth Year | 25 Credits in Third Year |

10.3 The result of the semester shall be declared pass only on securing minimum pass grade or above grades in all subjects in accordance to clause 9.1(a) to (c), in all subjects and Minimum Semester Grade Point Average (SGPA) is 5.0.

10.4 Student himself can decide to abandon the performance of any or both the Semesters of same academic year as per clause 9.3 and reappear in abandoned semester examination as per clauses 9.4, 9.5 & 9.6.

11. CARRY OVER SYSTEM

11.1 Following rules shall be followed for carry over papers:

- A candidate who satisfies the requirements of clause 9.1(a) and 9.1 (b) will be required to appear in those theory papers / practical's during end semester exams in which He/she failed. However, a candidate of first year will be allowed to appear in the second semester examination in those theory/ practical subjects in which He/she failed in the first semester examination, provided examination of those Theory/practical subjects are held in second semester.
- A candidate satisfying clause 9.3 (a) shall be required to appear in theory papers to fulfil the requirements of clause 9.1(a) to (c).
- A candidate shall be required to exercise his/her choice of minimum theory papers in which he/she desires to appear in the examination for improvement of SGPA to fulfil the requirements of clause 10.3.
- Candidate appearing for carry over paper in any semester shall be examined with the examination paper running in that semester.

11.2 All carryover examinations shall be held only with end semester examination.

12. RE-ADMISSION IN THE INSTITUTION/ COLLEGE

A candidate may be allowed for re-admission provided he/she satisfies one of the following

conditions:

- (a) A candidate is declared fail.
- (b) A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.
- (c) A candidate has been detained by the institute and subsequently has been permitted to take re-admission.
- (d) A candidate has own desire to abandon the performance of semester(s).

13. AWARD OF DIVISION, RANK AND MEDALS

13.1 Division and CGPA shall be awarded only after the eighth and final semester examination based on integrated performance of the candidate for all the eight semesters as per following details.

- (a) A candidate who qualifies for the award of the degree securing minimum or above grades in all subjects in accordance to clause 9.1(a) to (c) pertaining to all semesters in his/her first attempt within eight consecutive semesters (four academic years), and in addition secures a CGPA of 7.5 and above for the semesters I to VIII and should have secured extra 20 credits through "MOOCs" shall be declared to have passed the examination in **FIRST DIVISION WITH HONOURS**.
- (b) A candidate who qualifies for the award of the degree by securing minimum or above grades in all subjects in accordance to clause 9.1(a) to (c) of all the semesters within a maximum period of eight semesters, after his/her commencement of study in the 1st semester in addition secures CGPA not less than 6.5 shall be declared to have passed the examination in **FIRST DIVISION**.
- (c) All other candidates who qualify for the award of degree by securing minimum or above grades in all subjects in accordance to clause 9.1(a) to (c) within a maximum period of eight semesters as applicable, after his/her commencement of study in the 1st semester in addition secures CGPA not less than 6.0 shall be declared to have passed the examination in **SECOND DIVISION**.

14. SCRUTINY AND REVALUATION

14.1 Scrutiny shall be allowed in only theory papers.

14.2 Revaluation of theory/practical papers is permitted only with certain conditions as laid down by university.

15. CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if:

- (i) He / She is not found qualified as per AICTE / State Government norms and guidelines or the eligibility criteria prescribed by the University. or
- (ii) He / She is found unable to complete the course within the stipulated time as prescribed in clause 4.2 or
- (iii) He / She is found involved in creating indiscipline in the Institution /College or in The University.

16. The Vice-Chancellor shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Board of studies of the University.

ORDINANCE NO. 103**ORDINANCE FOR THE AWARD OF FOUR YEARS MASTERS DEGREE FOR IN
DESIGN (M.DES)****1. ADMISSION**

1.1 Admission to M.Des. First year in Ist semester will be made as per the rules prescribed by the Academic Council of the Mansarovar Global University Sehore.

1.2 The course will be governed as per the provisions of National Institute of Design.

2. ELIGIBILITY:

Bachelor degree of minimum 4-year duration in any specialization, after 12th standard or equivalent to 12th standard or Bachelor degree of minimum 3-year duration in any specialization, after 12th standard or equivalent to 12th standard or Full-time Diploma of minimum 4-year duration in Design/Fine Arts/Applied Arts/ Architecture, after 12th standard. However, those appearing for the final exam of such a programme are also eligible to apply.

- Aspirants, who have passed the GD Arts diploma programme (10+5 level) could also apply.

3. ATTENDANCE

3.1 Every student is required to attend all the lectures, tutorials, laboratory, field surveys, studio classes, practical's and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 25% on medical grounds or for other genuine reasons beyond the control of students.

3.2 A further relaxation of attendance up to 15% for a student can be given by Head of Institution/college provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.

3.3 No student will be allowed to appear in the end semester examination if he / she does not satisfy the overall average attendance requirements of Clause Nos. 2.1, and 2.2. and such candidate(s) shall be treated as having failed and will be further governed by clause no. 3.2

3.4 The attendance shall be counted from the date of admission in the college or start of academic session whichever is later.

4. DURATION OF COURSES

4.1 Total duration of the M.Des Course shall be 2 years, each year comprising of two Semesters. Each semester shall normally have teaching for the 90 working days.

4.2 A candidate, who has failed twice in first year due to any reason (either due to his/her non-appearance or he/she being not permitted to appear in semester examinations) shall not be allowed to continue his/her studies further. Provided further that if a student wishes to continue third time in first year, he/she may be allowed on the terms and conditions laid down by the University for such permission.

5. CURRICULUM

5.1 The 2-year curriculum has been divided into 4 semesters and shall include lectures,

tutorials, practicals, seminars, labs, field visits, studio classes and degree project etc. in addition to industrial training and educational tours etc. as defined in the scheme and executive instructions issued by the university from time to time.

5.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

6. CHANGE OF BRANCH

Change of branch facility is not applicable.

7. CHANGE OF COLLEGE

7.1 Change of College shall not be permitted.

7.2 Change of study center shall not be permitted.

8. EXAMINATION

8.1 The performance of a student in a semester shall be evaluated through continuous Class assessment and end semester jury/examination/viva/practicals. The continuous assessment shall be based on class tests, assignments/tutorials, Quizzes/viva-voce, laboratory, field surveys, studio classes, educational tours and Design project etc. and attendance. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester. The end semester examination shall be comprised of jury/written papers, practicals and viva-voce, inspection of certified course work in classes and laboratories, project work, design reports or by means of any combination of these methods.

8.2 The distribution of marks for sessional, end semester theory papers, practical's and Other Examinations, seminar, and project shall be as prescribed. The practicals, viva-Voice, projects and reports shall be examined/evaluated through internal and external examiners as and when required.

8.3 The marks obtained in a subject shall consist of marks allotted in end semester theory Paper/jury/viva/practical and sessional work.

9. ELIGIBILITY OF PASSING

9.1 A student shall need to fulfil following conditions to be considered as pass. It is Mandatory for a student to earn the required credits as mentioned in each semester.

9.1(a) **Sessionals:** A student shall be required to obtain a minimum of 50% of the allotted maximum marks for the 'Sessionals' in each subject of every semester. The Minimum Passing Grade in Sessionals is "C".

9.1(b) **Theory:** A student shall be required to obtain a minimum of 30% of the allotted Maximum marks for the 'Theory' of a subject to pass in that subject at the 'Semester Examination'. For such a subject where, 'Viva-Voce/Practical' is also Conducted in addition to theory examination, the computation of the pass marks shall take into account the combined marks of 'Theory' and 'Practical/Viva-Voce' examination and 40% of marks in the aggregate marks in the subject including sessional marks i.e. minimum passing grade is E.

- 9.1(c) Practicals/Viva-Voce:** For the subjects in whom only 'Practical/Viva-Voce/Jury' is conducted, a student shall be required to obtain a minimum of 50% of allotted maximum marks for the 'Practical/Viva-Voce/Jury' of the said subject to pass and 50% of marks in the aggregate marks in the subject including sessional marks. i.e. Minimum Passing Grade is "C".
- 9.2** The students who do not satisfy all conditions of clause 9.1(a) to (c) or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the Student/s at previous attempt in the concerned subject will be carried forward.
- 9.3** A student may, at his/her desire, opt to abandon his/her performance of a semester in following manner.
- (a) A student may opt to abandon his/her performance only in University Examination of the Semester.
- (b) A student may opt to abandon his/her Total Performance of the Semester which includes performance in University Examination and Sessional Marks.
- (c) A student may opt to abandon his/her performance in University Examination of any or both semesters of the same academic year only.
- (d) A student shall be allowed to abandon the performance maximum twice during the entire course of study.
- (e) Performance of a semester, once abandoned, cannot be claimed again.
- 9.4** The student, who opts to abandon the performance of a semester as per clause 9.3, shall abandon performance in all the courses of that semester, irrespective of the fact whether the student has passed or failed in any subject of that semester.
- 9.5** A student, who opts to abandon the total performance of the semester including sessional marks, has to take readmission for the relevant semester. Readmission to the First semester in such cases shall not be considered as fresh admission i.e., the student will continue to have the same University enrolment Number, which was allotted earlier.
- 9.6** The student, who opted to abandon his / her performance only in the University Examination of a semester and does not desire readmission, shall be permitted to re- appear for examinations of all the subjects of the semester in the subsequent examinations as an Ex-Student. However, the sessional marks obtained by the student in the abandoned semester shall be retained.
- 10.** Such students who opted to abandon the performance at any stage of his/her study and has cleared any paper in more than one attempt are eligible for the award of DIVISION at the M. Des. degree level but are not eligible for the award of RANKS and HONOURS degree.

11. ELIGIBILITY FOR PROMOTION

11.1 There shall not be any restriction for promotion from an odd semester to the next even semester.

11.2 For promotion from even semester to the next odd semester (i.e. of the next academic year) the student should have secured minimum 25 credits in the immediately preceding two semesters including theory and practical credits.

11.3 The result of the semester shall be declared pass only on securing minimum pass grade or above grades in all subjects in accordance to clause 9.1(a) to (c), in all subjects and Minimum Semester Grade Point Average (SGPA) is 5.0.

11.4 Student himself can decide to abandon the performance of any or both the Semesters of same academic year as per clause 9.3 and reappear in abandoned semester examination as per clauses 9.4, 9.5 & 9.6.

12. RE-ADMISSION IN THE INSTITUTION/ COLLEGE

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

- A candidate is declared fail.
- A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.
- A candidate has been detained by the institute and subsequently has been permitted to take re-admission.
- A candidate has own desire to abandon the performance of semester(s).

13. COURSES

| |
|---|
| Course Name |
| Master of Design |
| Master of Design in Integrated Product Design |
| Master of Design in Fashion Management and Marketing |
| Master of Design in Graphic Designing |
| Master of Design in Fashion and Textile |
| Master of Design in Interior |
| Master of Design in Communication Design |

14. CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if:

- (i) He / She is not found qualified as per AICTE / State Government norms and guidelines or the eligibility criteria prescribed by the University, or
- (ii) He / She is found unable to complete the course within the stipulated time
- (iii) He / She is found involved in creating indiscipline in the Institution / College or in The University.

15. The Vice-Chancellor shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Board of studies of the University.

ORDINANCE NO. 104

FOR AWARD OF POST DOCTORAL DEGREES - DOCTOR OF LETTERS (D. Litt.)

1. General

The Degrees of Doctor of Letters is the highest Post-Doctoral degrees of this University in respective disciplines which are awarded to candidate who have earlier acquired Ph.D. degree. A Post-Doctoral degree is awarded on the basis of original and independent research in a particular discipline that has made distinct contributions to the advancement of knowledge, as evidenced by publications in reviewed journals and are recognised by peers. The research work of the candidate must have been characterised either by the discovery of facts or by a fresh approach towards interpretation of facts or theories, or formulating a new theory/hypothesis and evince his capacity for original thinking, critical examination and sound judgment.

2. Administration of the Programme

- (a) The Programme leading to Post-Doctoral degree will be offered at the University Campus only.
- (b) Subject to the general guidance of the Academic Council, research work in the University leading to Post-Doctoral degree shall be overseen by the University Research Board.
- (c) The Programme shall be offered on full time and also on part-time basis.

3. Duration of the Programme

The duration of the Programme is one year from the date of enrolment. Provided, however, that the University Research Council may on the recommendations of Research Board, extend the duration by one more year.

4. Eligibility Conditions

The applicant for enrolment must have

- (a) A Doctoral degree from a recognised Indian or foreign University in the relevant discipline and
- (b) At least five years teaching/research experience after the award of the Ph.D. Degree and active engagement in research work.

5. Enrolment for the Programme

- (a) An applicant for enrolment under this programme shall submit his application in the prescribed form. Non Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign Nationals will, however, apply for admission to the programme in accordance with the policy guidelines laid down by the Government of India.
- (c) The applicant for enrolment to Post-Doctoral Programme shall submit the following;

- (i) His/ her bio-data giving the details of educational qualifications, fields of specialization, research experience, academic distinctions, etc., along with a passport size photograph.
- (ii) Title of the thesis.
- (iii) A brief account of his/ her recent research work, in about 1000 words on the subject relevant to the discipline in which he/ she has applied for admission to D. Litt. programme, showing how far his/ her work is original and is contributory to the advancement of knowledge.
- (iv) List of publications.
- (v) Attested copies of certificates in support of qualifications and experience.
- (vi) A certificate from two persons each of whom is either a member of the Academic Council of this University or a holder of a degree of D.Litt. of any University to the effect that he/ she is by habits and character a fit and a proper person to be admitted to the degree.
- (vii) His/ her bio-data giving the details of educational qualifications, fields of specialisation, research experience, academic distinctions, etc., along with a passport size photograph
- (viii) A list of his publications in standard format.
- (ix) Reprints of his three best papers.
- (x) A copy of his Ph.D. thesis.
- (xi) The research proposal recording an outline of the proposed research work, why it is important, the methodology to be used and the expected outcome of the research, specifically highlighting in what respect the research will advance the knowledge in the particular field of his Post-Doctoral work.
- (xii) The Research Board shall constitute for each candidate an Academic Expert Committee (AEC) of four members who shall be reputed scholars in the relevant area. The Academic Expert Committee shall consider and recommend the suitability of the applicant.
- (xiii) The Academic Expert Committee, while considering the proposal shall invite the applicant for detailed discussion, and make a recommendation with a provisional date of registration for starting of the Post Doctoral programme.

6. Preparation & Submission of Thesis

- (a) Post-Doctoral candidates will not have guides and will do research on self- guidance basis. However, if the candidate desires, an adviser may be allotted to advise the candidate in his research.

(b) The candidate shall submit his thesis which must be on one main theme and should not be derived from a series of unconnected papers of the candidate.

(c) The thesis shall comprise a holistic document to include in a self-contained manner the research done for the award of the post-doctoral degree. Publication of papers in reviewed journals is essential. Reprints of published papers and manuscripts of the communicated papers shall be appended in the thesis volume. The thesis shall be submitted in a format as prescribed in the guidelines.

(d) The thesis shall be accompanied by a declaration signed by the candidate that the thesis has been composed by him independently and a certificate that the contents of the thesis have not previously formed the basis for the award of any other Degree or Diploma or Associateship, Fellowship or other similar title.

7. Seminar The candidate, before submitting his thesis, will present his work in a Seminar in which Research Board, other faculty members, Ph.D. Scholars and Post-graduate students are expected to be present.

8. Evaluation of Thesis:

(a) The candidate shall submit three copies of his thesis as per guidelines.

(b) The thesis shall be sent to two Examiners, chosen by the university, for evaluation. The examiners shall be requested to submit a report, normally within a period of two months of the receipt of the thesis.

(c) If both the examiners unanimously recommend acceptance of the thesis and award of the degree of Post Doctoral Degree, their report will be placed before the University Research Council. The Council, after considering the reports of the examiners may recommend that the candidate is worthy of the award of the Post-Doctoral degree. In that case provisional degree certificate may be issued to the candidate.

(f) If the University Research Council recommends that the candidate be asked to improve the thesis, the candidate shall be permitted to resubmit his improved thesis not earlier than three months and not later than six months, from the date notified. On resubmission of the thesis to the satisfaction of University research council, provisional degree certificate may be issued to the candidate.

(e) In case one of the external examiners recommends the rejection of the thesis, the thesis shall be sent to a third external examiner and the opinion of the third external examiner shall be final. Thereafter, process given in para (e) and (f) above will be followed.

(f) In case one external examiner recommends a modification while another rejects the thesis, the candidate shall be informed accordingly and asked to resubmit the thesis after a period of six months. The revised and/or modified thesis shall be sent to the same two examiners. If, even then, any one of the external examiners recommends further modification/rejection, the thesis will be rejected and the registration shall automatically stand cancelled.

(g) If both the external examiners recommend the rejection of the thesis, it will be rejected and the registration shall automatically stand cancelled.

(h) The candidate shall, if he publishes the thesis, state on the title page that it was a thesis approved for the award of the Degrees of Doctor of Letters (D. Litt) of Mansarovar Global University.

ORDINANCE NO. 105**THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN FASHION
MANAGEMENT**

1. **Title of the Degree** Master of Fashion Management (MFM)
2. **Name of Faculty** Faculty of Arts and Design
3. **Duration of the Course:** Duration of the course is 2 years and can be completed maximum up to 5 years. The Course will run as per the guidelines of National Institute of Fashion Technology (NIFT).
4. **Eligibility for Admission:** Every applicant for admission to the First Semester of MFM (Regular) shall possess following educational Qualification: -

Candidates should be a graduate in any discipline with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing (10+2) class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidates should possess any UG Degree in any field like Engineering, Technology, Information Technology, Medical Science, veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to any UG or PG Degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade.

Note: However, candidate who is appearing or has appeared for final year/semester of any degree/qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6. **Eligibility for Admission to NRI /other privileged Candidates: -**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

7. **Admission Procedure**

The eligible candidates as specified in clause 3 above, should secure a place in the merit list

prepared on the basis of academic credentials or through the University entrance test/Examination or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time or based on qualifying exam.

8. Intake

The Intake for each of these courses shall be decided by the Governing body of the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year There will be one/ two academic cycle for these courses every year like Summer (August) & Winter (January) tentatively as decided by the University.

10. Course Structure

The Course structure MFM shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9. Medium of Instruction and Examination:

The medium of instruction and examination shall be English

10. Examination

a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

11. Eligibility for Award of the degree in M.F.M

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

a.) Registered and successfully completed all subjects of core courses optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Visit, training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation CHA

corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the subjects' if applicable;

d.) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall.

However, the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

12. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.F.M. Degree ordinarily within a maximum period of five years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

14. General Instruction

i.) The admission to all kinds & modes of MFMCourse shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of MGUSEhore, regarding specific courses shall be applicable. In other matters Board of Management of MGUshall becompetent totake anydecision whichshall befinal.

15. In future, more specializations/courses/ programmes of post graduate degree in Fashion Management can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board ofStudies, fromtime to time, by the University, in its various faculties/ departments/centers/ institutes located in University campus.
16. The University shall also offer more number of MFMprogrammes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout theWorld.
17. This Ordinance shall be applicable to all MFMan other Post Graduates Degree in Fashion courses and except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall rununder this ordinance.

भाग ४ (ग)–कुछ नहीं